

Guide to  
MS 207  
**Maricopa Bakery Collection**  
1937-1948  
Four Boxes  
1980.104

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Library and Archives  
Arizona Historical Society  
Central Arizona Division

## **HISTORICAL NOTE**

In 1928 the Maricopa Bakery was started by Joseph Bertino, and it was leased to Wright W. and Lois H. Bartlett in 1938. The Maricopa Bakery was renamed Bartlett Bakery in 1946. The bakery was sold and renamed in 1950, but reverted to the Bartletts in 1951. After Wright Bartlett's death in 1965, Lois Bartlett continued operation of the bakery until it was incorporated in 1969 with Arnold W. Eggers as president.

## **SCOPE AND CONTENT**

This is a primarily a collection of financial records, business correspondence, and some memorabilia of the business and owners.

## **PROVENANCE**

This collection was donated to the Arizona Historical Society by Carol L. Joachim and Betty Bloodworth. This collection includes four boxes: Financial records, correspondence, and some business and personal memorabilia.

## **RESTRICTIONS**

None

## **LITERARY RIGHTS STATEMENT**

Permission to publish material from the Maricopa Bakery Collection must be obtained from the Library and Archives Department at the Central Arizona Division of the Arizona Historical Society.

## **NOTES TO RESEARCHERS**

There are four boxes of materials. Most materials are in very good condition and well organized. Some of the financial records were written on brown wrapping paper and may deteriorate over time. All records are on the original paper and will deteriorate over time.

## **CONTAINER LIST**

### **BOX ONE**

Folder One:

- Accounting sheet of sales and Expenses
- Receipts of expenses 1939

Folder Two:

- Arizona Unemployment tax information and status of fund after one year of operation
- Audit by State Tax Commission shows tax due
- Brochure of United Balloon Co.
- Business Correspondence
- End of year inventory

- Justice Court release of garnishment for employee
- Phoenix Union High School grade report
- U.S. Bureau of Labor Statistics: Survey of Paid Vacations
- Valley National Bank release of paid conditional sales contract

Folder Three:

- Arizona Unemployment Commission: Instructions to employers and compensation statement
- Correspondence business and personal
- Receipt of expenses 1940
- Correction memo: State Farm Insurance Agent
- Employee statement records
- Inventory sheets of daily bakery production
- Outline of employees' duties under Social Security and Internal Revenue Code as amended August, 1939
- U.S. government: Unemployment insurance report instructions

Folder Four:

- Arizona Tax Commission instructions for employers
- City of Phoenix Health Department inspections
- Business correspondence
- Employment Security Commission Contributions procedures

Folder Five:

- Misc. materials

Folder Six:

- Receipts of Expenses 1941

Folder Seven:

- Receipts of Expenses 1942

Folder Nine:

- Receipts of Expenses 1943

**BOX TWO**

Folder Ten:

- Receipts of Expenses 1944

Folder Eleven:

- Agenda State Accident Prevention Committee meeting
- List of employee year end bonuses
- Central Arizona Power and Light flyer
- Christmas program
- Business correspondence

- War Manpower Commission
- Instructions for making covered buttons
- Office of Price Administration warning of violation emergency price control
- Year end inventory December, 31 1943

Folder Twelve:

- Receipts of Expenses 1945

Folder Thirteen:

- Land survey
- Contractor building proposal and contract
- Business correspondence
- Income Tax Information and forms (4 items)
- Industrial Commission of Arizona (6 items)
- Sample packaging labels
- Office of Price Administration instructions
- Phoenix Chamber of Commerce materials
- Inventory January 1, 1945
- Ration points checks and filled check stubs
- Selective Service System reclassification
- Specifications of new bakery building
- War Production Board application to construct new facility

Folder Fourteen:

- 1947 Income Tax W.W. and Lois Bartlett
- Letter advising new ownership of bakery

Folder Fifteen:

- Receipts of Expenses 1937
- Limited business correspondence
- Tokyo Christian newsletter Volume XXXVII, No. 1; Volume XXXVI No. 8, 11, 12.

**BOX THREE**

Folder Sixteen:

- Receipts of Expenses 1937

Folder Seventeen:

- Receipts of expenses 1937
- Arizona Unemployment employee contribution reports

Folder Eighteen:

- 1937 Lease and gas agreements

Folder Nineteen:

- Arizona unemployment contribution reports and materials 1937 to 1939

Folder Twenty:

- Daily sales calculated on brown wrapping paper 1938

Folder Twenty-one:

- Receipts of expenses 1937 to 1939

Folder Twenty-two:

- Receipts of expenses for Arizona Grocery Company 1935 to 1939

Folder Twenty- three:

- Receipts of expenses 1943
- Correspondence minimum

#### **BOX FOUR**

Folders Twenty-Four and Twenty-five:

- Receipts of expenses 1943

Folders Twenty-six, Twenty-seven, and Twenty-eight:

- Receipts of expenses 1947