



Arizona Historical Society  
Certified Museum Program

APPLICATION

New                       Renewal

Date: \_\_\_\_\_

Name of Organization \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Physical Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone if different than above \_\_\_\_\_

Email if different than above \_\_\_\_\_

Date of Incorporation \_\_\_\_\_ 501(c)(3)     Yes     No

Mission Statement: Date Adopted \_\_\_\_\_ Date Revised \_\_\_\_\_

*Attach a copy of current mission statement.*

Not-for-Profit Status Current                       Yes                       No

By-laws Current     Yes                       No

Governing Body     Yes                       No

Elections Held     Yes                       No

How often \_\_\_\_\_

**Business Meetings Held**  Yes  No

**How often** \_\_\_\_\_

**Membership**  Yes  No

**Dues**  Yes  No

**Membership Levels**

**Volunteers**  Yes  No

**Approximate hours/year volunteer contribution** \_\_\_\_\_

**Collecting Institution**  Yes  No **Approximate % relating to Arizona history** \_\_\_\_\_

**Objects**  Yes  No

**Archives**  Yes  No

**Photographs**  Yes  No

**Other** \_\_\_\_\_

**Public Programs**  Yes  No

**Type** \_\_\_\_\_

**Educational Programs**  Yes  No

**Encourage Research**  Yes  No

**Exhibits**  Yes  No

**Approximate sq. ft. of exhibit space** \_\_\_\_\_

**Open to public a minimum of 208 Hours/Year**  Yes  No

**Regularly scheduled hours**

**Sunday** \_\_\_\_\_

**Monday** \_\_\_\_\_

**Tuesday** \_\_\_\_\_

**Wednesday** \_\_\_\_\_

**Thursday** \_\_\_\_\_

**Friday** \_\_\_\_\_

**Saturday** \_\_\_\_\_

**Regularly scheduled closings (holidays, etc.)**

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**Significant changes from previous year**  Yes  No **If so, please explain:**

**I hereby affirm that the above information is correct.**

**Name President or Director (print)** \_\_\_\_\_

**Signature of President or Director** \_\_\_\_\_

**Date** \_\_\_\_\_

***Return completed form to:  
James Burns  
Arizona Historical Society  
1300 N. College Ave.  
Tempe, AZ 85281  
[jburns@azhs.gov](mailto:jburns@azhs.gov)***