

Minutes for Meeting of the Board of Directors of the Arizona Historical Society

Mission: Connecting people through the power of Arizona's history.

**Friday, March 22, 2019, at 11:00 a.m., at the Arizona History Museum, 929
E. Second St. Tucson, AZ 85719.**

1. Call to Order – President Voie Coy. (5 min.)

Meeting was called to order by President Coy at 12:02 p.m.

2. Roll Call – Recording Secretary. (5 min.)

Present in person: Joe Abodeely, Lorna Brooks, Janice Bryson, Voie Coy, Tom Foster, Bruce Gwynn, Doug Hocking, John Lacy, Leonard Marcisz, Meredith Peabody, Tom Rose, Greg Scott, Jim Snitzer, Charles Oldham, Linda Whitaker.
Present via video-conference: Robert Ballard, Doug Barlow, William Garbarino, Dolly Patterson.

Absent: Marshall Trimble, Michael Wade, Patrick Lukens, Jeff Horwitz, Kelly Corsette, Robin Bradford.

Members of the public present: Kim Bittrich, Tawn Downs, David Turpie, Susan Irwin, James Burns, Todd Bailey, Bill Ponder, Mrs. Oldham, Betty Cook, Yvonne Clay, Walter Lane, Ron Green.

3. Discussion and action, if any, to approve the Minutes of the January 25, 2019, Board of Directors meeting. (5 min.)

Motion was made by Charles Oldham to approve the minutes as presented; Doug Hocking seconded; all approved.

4. Call to the Public – Consideration and discussion of comments from the public. Those wishing to address the Board need not request permission in advance. Presentations will be limited to five minutes. Action taken as a result of public comment will be limited to directing staff to study the rescheduling of the matter for further consideration and decision at a later date. (15 min.)

No members of the public spoke.

5. President's Report and Inquiries – President Coy. (15 min.)

President Coy noted that he had asked certain members of the board to test the Zoom technology rather than attend the board meeting in person to see if it is a viable option for board meetings. He asked if there was any objection to allowing the board members on the phone to vote on motions. Mr. Lacy noted that was inconsistent with the existing bylaws and that should not be permitted until the proposed bylaws change is voted on at the April meeting. All agreed it was fine for board members participating virtually to be a part of conversations. Coy then summarized his impressions of the Tucson collections storage conditions based on the tour board members took earlier in the morning. He urged board members to view storage in Tempe, Flagstaff, and Yuma, and said that tours will be arranged at those locations when to board meets in those places next.

6. Consent Agenda: (5 min.)

- a. Executive Director's Report.
- b. Finance Report.

Dr. Burns highlighted a couple of facility issues in his report. He asked for feedback about the format, content, and amount of information in his reports. Board members indicated that they appreciated receiving more information than they had previously received.

A question was asked about the insurance line item in the budget and about a fund transfer. Kim Bittrich responded that the fund transfer was from membership to publications to pay for Journal of Arizona History expenses. Discussion ensued about the cost of the agency's insurance. Approximately $\frac{1}{3}$ of the cost is for facilities and inventory and the other $\frac{2}{3}$ is for the object and archival collections.

Whitaker made a motion to approve; Greg Scott seconded; all approved.

7. Governance Committee report and board discussion and/or action, if any, regarding the report. (10 min.)

Leonard Marcisz summarized the sunset audit report and tracking document. Of the 22 findings, 11 are now closed. Two have been closed since the last report. Of the remaining 11, four related to collections. Marcisz underscored the urgency of developing a plan and identifying the resources to address the problems. He will be making a presentation to the Executive Committee on March 28 and then at the Board of Directors meeting on April 12.

8. Strategic Planning Committee report and board discussion and/or action, if any. (10 min.)

Meredith Peabody summarized the strategic plan, thanking board members for

their input. She highlighted a couple of revisions that were made based on that input. Bruce Gwynn made a motion to approve the plan as presented; Linda Whitaker seconded. All voted in favor of approval.

9. Community Outreach Committee report and board discussion and/or action, if any, regarding the report. (10 min.)

Janice Bryson presented the community outreach committee's recommendations for the Al Merito award, to be given at the AHS annual meeting in Prescott on April 12 at the AZ History Convention. This year one institutional award and one individual award were proposed. Discussion ensued about whether or not the awardees would be notified in advance or if it would be a surprise. Bryson indicated that we try to keep it a surprise. She will call the people who submitted the nominations. Staff will arrange for the plaques and notify nominees who were not chosen. Bryson made a motion to approve the two Al Merito award winners; Hocking seconded; all approved.

Bryson made a motion that Affiliate members not have to be approved by the Board of Directors; Hocking seconded. Lacy noted that this would require a change to article 4 section 5 of the bylaws. Bryson withdrew the motion; Hocking seconded. The matter was referred to the Governance Committee for consideration.

Bryson made a motion to approve the 17 museums listed in the Outreach Committee report for re-certification; Greg Scott seconded; all approved.

10. AHS Policy Manual discussion and/or action, if any. - William Garbarino (15 min.)

John Lacy summarized the proposed policy documents sent out to the Board for review. The policy work group (Lacy, Whitaker, and Richard Shaw) reviewed existing policies dating back more than a decade, the Auditor General's recommendations in the 2013 sunset review and performance audit, and the recently approved policy/governance model. President Coy asked the feedback be sent directly to Bill Garbarino. When presented to the board, the motion will be to approve the new policy and revoke any old policies.

11. Finance Committee presentation and board discussion and/or action, if any, regarding the presentation. (10 min.)

Formal report included in Executive Director's report. Discussion occurred previously when the consent agenda was voted on.

12. Membership Committee report and board discussion and/or action, if any, regarding the report. (10 min.)

No report.

13. Property and Building Committee report and board discussion and/or action, if any, regarding the report. (10 min.)

Tom Rose referred to the list of ongoing facility issues in the Executive Director's report. Burns thanked Eric Gonzales for preparing such an exhaustive list. An electrical project at the Pioneer Museum and a drainage project at the AZ Heritage Center were discussed.

14. Items Scheduled for Board Discussion and/or Action: (15 min.)

- a. Board discussion and/or action, if any, regarding AHS Arizona Auditor General's Report #1313.

None.

- b. Board discussion and/or action, if any, regarding the 2019 AHS Board of Directors Work Priorities.

None.

- c. Board discussion and/or action, if any, regarding the 2019 AHS Executive Director Work Priorities.

None.

15. Announcements and other matters for consideration at future board or committee meetings. (10 min.)

Jim Snitzer reported that he is continuing to work on identifying board members to fill some of the seats being vacated in June, including Apache County, Greenlee County, Graham County, Gila County, Southern Region, La Paz County, and an at-large position.

Adjournment - Meeting adjourned at 1:50 p.m.

Dated this 25th day of March 2019.

Arizona Historical Society

W. James Burns

W. James Burns, Ph.D.

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