

**Notice of Public Meeting of the
Governance Committee of the
Board of Directors of the
Arizona Historical Society**

Mission: Connecting people through the power of Arizona's history.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Historical Society and to the general public that the Governance Committee of the Board of Directors of the Arizona Historical Society will hold a meeting, open to the public, on **Tuesday, March 12, 2019, at 11:00 a.m.**, at the **Arizona Historical Society, Arizona Heritage Center at 1300 N College Ave, Tempe, AZ 85281 in Room 244, Second Floor, Administration.** Note: One or more members of the Governance Committee of the Board of Directors of the Arizona Historical Society will attend either in person or by telephonic, video or internet conferencing.

Agenda

1. Call to Order – Chair, Bill Garbarino

Meeting was called to order at 11 a.m.

Linda Whitaker moved that the minutes of the January 11, 2019 meeting be approved;
Bruce Gwynn seconded.

2. Roll call (Quorum) – Chair, Bill Garbarino

Present: Linda Whitaker, Bruce Gwynn, and Bill Garbarino by phone; Leonard Marcisz and James Burns in person.

Absent: Voie Coy, John Lacy, Mark Mignella, Richard Shaw.

3. Call to the Public – Consideration and discussion of comments from the public. Those wishing to address the Board need not request permission in advance. Presentations will be limited to five minutes. Action taken as a result of public comment will be limited to directing staff to study the rescheduling of the matter for further consideration and decision at a later date.

No members of the public were present.

4. **Review, discussion, and recommendations**, regarding presentation to State Board of Directors relating to report from the work group relative to progress and compliance with Auditor General Report 13-13.

Len Marcisz was asked to give a presentation he had created relating to AG's Report 13-13. He indicated that the presentation was separate from a cover memo and updated tracking spreadsheet relating to the report. Those documents will be distributed as per Bill Garbarino's recommendation. Marcisz reported finding 1.9 and SF1a-h are now considered implemented. He drew special attention to SF2.1-2.4, recommending that his presentation be made to the Executive Committee next, and subsequently to the full State Board of Directors. The solutions to the collections management challenges that AHS faces could include capital investment, staff increases, and/or a reduction in services at certain locations. Marcisz indicated that the board should pay close attention to the deaccessioning process and that they may need to be involved in procuring resources. Whitaker reminded the committee that there have been collections losses in the past due to unfunded "capital improvement projects" / deferred maintenance, and that there were unhappy donors as a result. Garbarino asked if the board members had all been through the

collections storage facilities at each location. Consensus was that many likely have not. A recommendation was made that the full board receive a tour of each facilities' collections storage areas when the board is meeting at AHS sites. Discussion ensued about Marcisz' presentation and a recommendation was made the the presentation be made next to the Executive Committee. The committee also recommended that the staff report about collections management that Burns was asked to present to the board at the March board meeting should first be presented to the Executive Committee at their next meeting in tandem with Marcisz' presentation.

5. **Review, discussion, and recommendations**, regarding the proposed policy manual for the Arizona Historical Society.

Garbarino asked if the policy work group would have a packaged product for review at the March board meeting. Whitaker indicated that the work group needs another work session. The work group collected all existing policies and organized them using the board/governance policy model and breaking the policies out into the four categories presented by Mr. Wade in October. The group is currently assessing what might be missing.

6. **Review, discussion, and recommendations**, if any, regarding proposed bylaws amendments, Arizona Historical Society.

Garbarino reminded the committee that a Bylaw amendment had been circulated for committee review. A recommendation was made to advance that amendment to the Board for a vote at the meeting on April 12, 2019 in Prescott.


7. Adjournment.

The agenda can and will be amended, if necessary, and posted as required by law prior to the Announcements and other matters for consideration at future committee meetings.

Adjourned at 12:03 p.m. Bruce Gwynn moved; Linda Whitaker seconded.

Dated this 5^h day of March 2019.

Arizona Historical Society



W. James Burns, Ph.D.

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