

**Meeting of the Community Outreach Committee
of the Board of Directors of the Arizona Historical Society**

A meeting of the Community Outreach Committee was held on Wednesday, April 3, 2019 at 10:00 a.m. at the Arizona Historical Society, Arizona Heritage Center, 1300 N. College Avenue, Tempe, Arizona.

Committee Members in Attendance: Janice Bryson and Tom Foster. Present by Conference Call: Robert Ballard and Doug Barlow. Committee member absent: Lorna Brooks.

Staff Attendance: Dr. James Burns, Executive Director, Tawn Downs, VP Marketing, Communications & Revenue Enhancement

Call to Order – Meeting called to order at 10:02 a.m. by chair Janice Bryson. **Roll Call** – roll taken, a quorum was present.

Call to The Public – No members of the public in attendance.

Discussion and action, if any, to approve the Minutes of the March 7, 2019 meeting of the Community Outreach Committee: Robert Barlow made a motion to approve the minutes; second by Tom Foster. Minutes approved as distributed.

Al Merito Award: A review was made of the procedure followed by the Arizona Historical Society regarding the timeline of the Al Merito Award process. The procedure did not include criteria to be used for the selection of the honoree from the nominations received by AHS. A discussion was held on the matter and the committee approved the following criteria for the Al Merito Award.

- Only living individuals, or organizations that are still open are eligible for nomination.
- Only volunteers are eligible for nomination.
- Current AHS State Board of Directors members are not eligible for nomination.
- Individuals or organizations who have made significant contributions to Arizona's history and who serve as role models for preserving and promoting an awareness of Arizona's history.

Affiliate and Certified Museum: The updated application form for new or renewal of museums and historical societies was reviewed. The committee also reviewed the application for museum grants and the follow-up report to be returned to AHS regarding the completion of their grant request project. A discussion was held regarding the affiliation and certification of museums. A two tier system was discussed along with possible criteria regarding brick and mortar museums as well as historical societies and organizations. We want the Arizona Historical Society name to be recognized throughout the state and provide value to the museums associated with us. The committee decided that a focus group would be formed by the staff of AHS to receive feedback on what the museums would be looking for in regards to their association with our Society. When the focus group information is received, the committee will meet to further discuss our affiliation/certification program and any other information received regarding AHS and their relationship with museums and historical societies in Arizona.

Review of Certification Renewal Forms Received since the March 7, 2019 meeting of the Community Outreach Committee:

The following museum/historical society renewal forms were reviewed and accepted by the committee as eligible for renewal. The list includes the Pleasant Valley Historical Society Museum which was being held after the March meeting for further information regarding their hours of operation which the museum has provided. The committee's recommendation on the applications approved for renewal will be placed as an action item on the meeting agenda of the Arizona Historical Society Board meeting to be held on April 12, 2019 in Prescott, Arizona.

- Arizona Military Museum
- Bisbee Restoration Museum and Historical Society
- Chandler Historical Society
- Colorado River Historical Society and Museum
- Coolidge Historical Society and Museum
- Eastern Arizona Museum & Historical Society of Graham Co. Inc.
- Gila County Historical Society and Museum
- Glendale Historical Society and Museum
- Greenlee County Historical Society and Museum
- Mohave County Historical Society, dba, Mohave Museum of History & Art
- Navajo County Historical Society and Museum
- Pinal County Historical Society and Museum

The following five museums have all the criteria necessary for renewal; however, they had not included their mission statement as requested. Janice Bryson will contact the museums and request a copy of the mission statement. If the statement is received prior to the April 12 board meeting, the museum will be included in the action item for renewal approval.

- Black Canyon Historical Society and Museum
- Camp Verde Historical Society and Museum
- Clarkdale Historical Society and Museum
- Postal History Foundation of Tucson
- Show Low Historical Society Museum

The following two renewal applications are being held for further action.

- Oro Valley Historical Society – A committee member will contact the museum regarding additional information required before approval.
- San Carlos Apache Cultural Center Museum – Tawn Downs will contact the museum regarding additional information needed.

Adjournment – The meeting was adjourned at 12:02 p.m.

Respectfully Submitted,

Janice Bryson
Chairman – Community Outreach Committee