

**Minutes Public Meeting of the
Strategic Planning Committee of the
Board of Directors of the
Arizona Historical Society**

Mission: Connecting people through the power of Arizona's history.

Tuesday, May 14, 2019, at 10:00 a.m., at the Arizona Historical Society, Arizona Heritage Center at 1300 N College Ave, Tempe, AZ 8528.

1. Call to Order – Chair, Meredith Peabody

Meeting called to order at 10:02 a.m.

2. Roll call – Chair, Meredith Peabody

Present in person: James Burns, Tawn Downs, Susan Irwin, Jeff Horwitz.

Present virtually: David Turpie, Bill Ponder, Bill Peterson, Yanna Kruse, Meredith Peabody, Lorna Brooks.

Absent: Tom Foster, Voie Coy, Patrick Lukens, Dolly Patterson.

3. Discussion and action, if any, to approve the minutes of the March 8, 2019 Strategic Planning Committee meeting.

Lorna Brooks moved that the minutes be approved as presented; Jeff Horwitz seconded. All voted aye.

4. Call to the Public – Consideration and discussion of comments from the public. Those wishing to address the Board need not request permission in advance. Presentations will be limited to five minutes. Action taken as a result of public comment will be limited to directing staff to study the rescheduling of the matter for further consideration and decision at a later date.

No members of the public were present.

5. **Review, discussion, and recommendations if any**, regarding FY2019-2024 Strategic Plan.

Meredith Peabody, Jeff Horwitz, and Lorna Brooks all posed questions for the staff regarding operational portions of the strategic plan that the staff was asked to complete, including: responsibility, contributors, timeline, date(s) completed, tracking / documentation, measurement, resources needed, and source(s) of resources. Discussion ensued about volunteer coordination, the 4th grade history textbook, affiliate organizations, and grant coordination. Staff answered questions and made edits as appropriate to the operational portion of the plan. Tawn Downs expressed concern about the number of tasks to be completed in the short-term. She and Meredith Peabody recommended sorting the plan into a timeline for review before presenting it to the board. Plan to be distributed for informational purposes to the board prior to June 30, 2019.

6. Adjournment.

Meeting adjourned at 10:54 a.m.

Dated this 14th day of May 2019.

Arizona Historical Society

W. James Burns

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