

**Meeting of the Community Outreach Committee
Of the Board of Directors of the Arizona Historical Society**

A meeting of the Community Outreach Committee was held on Thursday, August 1, 2019 at noon at the Arizona Historical Society, Arizona Heritage Center, 1300 N. College Avenue, Tempe, Arizona.

Committee Members in Attendance: Doug Barlow, Janice Bryson, Tom Foster. By Telephone: Robert Ballard. Absent: Lorna Brooks.

Staff Attendance: Dr. James Burns, Executive Director, Tawn Downs, Vice-President, Marketing, Communications and Revenue Enhancement, Todd Bailey, Special Projects Coordinator.

Call to Order: Meeting called to order at 12:08 p.m. by chair Janice Bryson. **Roll Call –** Roll taken; a quorum is present.

Call to the Public: No members of the public in attendance.

Discussion and action to approve the minutes of the May 8, 2019 meeting of the Community Outreach Committee: Tom Foster made a motion to approve the minutes. Second by Robert Ballard. Minutes approved as distributed.

Review, discussion and recommendations, regarding requests for new certification or re-certification received since last meeting:

A certification renewal for the Oro Valley Historical Society has been on hold for further action as the museum does not meet our criteria for hours opened during the year. The San Carlos Apache Cultural Center Museum application has also been tabled. Staff has been in contact with both of the museums. Criteria for AHS Museum Certification is being reviewed by the Community Outreach Committee and staff for a two-tier system at this time. These two museum's applications will be tabled until our next certification time period cycle at which time our new certification criteria will be in place.

A late certification renewal was received from the Pinetop-Lakeside Museum. New certification requests were received from the Verde Valley Archaeology Center and Museum, Camp Verde and The Arizona Jewish Historical Society, Phoenix. They were both received past the due date for the current certification cycle. All three of these museums will receive letters from AHS thanking them for their applications and advising them that their applications will be reviewed during our next certification and renewal time period. AHS will review our website to make sure the dates are clear as to when we will accept certification and renewal requests from Arizona museums.

Certified Museum & Affiliates Program: Tawn gave an over view of the five focus group meetings around the state. The next steps for the Community Relations Committee and staff will be to meet to review the compiled data and make recommendations on criteria for AHS museum affiliation and certification programs including tier recommendations. A meeting has been scheduled for August 8, 2019 at 10:00 a.m. at the Arizona Historical Society, Arizona Heritage Center in Tempe. The committee's recommendations will be placed as an action item on the meeting agenda of the Arizona Historical Society Board meeting to be held on August 23, 2019 in Flagstaff, Arizona.

Small Grants Program: Twenty-five museums requested grants from the Arizona Historical Society this year. Each request was reviewed and a discussion held on the request. See the attached list regarding recommendations from our committee. These recommendations will be placed as an action item on the meeting agenda of the Arizona Historical Society state board meeting to be held on August 23, 2018 in Flagstaff, Arizona.

Adjournment: The meeting adjourned at 2:20 p.m.

Respectfully submitted,

Janice Bryson
Chairman – Community Outreach Committee