

**Arizona Historical Society  
Northern Chapter  
Board of Directors  
Meeting Minutes  
November 6, 2019**

Location: Pioneer Museum, 2340 N. Ft. Valley Rd., Flagstaff, AZ 86001

Call to Order: 3:36 PM                      Presiding: Tom Rose, President

Roll Call taken by Recording Secretary: Gwen Groth

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Johnny Anaya	X		
Corky Baca	X		
Voie Coy			X
Desirae Barquin	X		
Robert Contreras	X		
Gwen Groth	X		
Marilyn Hammarstrom	X		
Pat Loven	X		
Mary Lou Morrow	X		
Tom Rose	X		
Mary Vasquez-Powell			X
Brett Woods	X		
<b>Staff</b>			
James Burns			
Bill Peterson			
Jill Hough	X		

The meeting was called to order at 3:36 PM after a count noted that a quorum was present.

Discussion and approval of minutes from October 2, 2019:

- Tom Rose made a request for motions to approve the meeting minutes from October 2, 2019. Mary Lou Morrow made a motion to approve the meeting minutes, Desirae Barquin seconded the motion, which passed unanimously.

Rhoda Ryan and Bill Garbarino were acknowledged as guests, representing the public.

President's Report / State Board Report (Tom Rose):

- President Tom Rose has been asked by the Governance Committee to draft a policy on the membership dues and how the funds are utilized. A discussion on the amount of money from memberships that is put into the "1107 Funds" was held. The fund currently holds roughly \$3300 for Flagstaff. Discussion was held on the ability for this fund to serve as incentives for local residents to buy memberships.

Division Liaison's Report (Jill Hough filling in for Bill Peterson):

- Interviews have been held to fill the Admin. Asst. position previously held by Jill. Very strong candidates.
- Jill has drafted a proposal to refresh the upstairs exhibits.
- Update on the traveling Resilience Exhibit – currently at NAU’s Cline Library.
- Flagstaff Visitor Center reports a rise in visitors as does Lowell Observatory (up about 30%) while Riordan and Pioneer are both experiencing a decline in visitors.
- Jill will be “tabling” at the Flagstaff Visitor Center for the Route 66 Celebration.

Agenda item: Report from membership committee

- Report was not given but a discussion was held on memberships statewide. Recent numbers show a decline statewide but the northern area shows an increase. President Rose reminded board members to continue seeking new membership.

Agenda item: New Board Members

- Brett Woods and Jesse Dominguez were officially welcomed and both shared information about themselves.

Agenda item: Review Outreach Committee functions and procedures. Evaluate Power Point provided by AHS and its use for Northern outreach.

- Discussion of how to use the presentation at service organizations’ meetings. A list of organizations will be compiled with board member input.

Announcements

- Gwen provided information on the upcoming events at Riordan and Pioneer.
- \$2000 was presented to Fort Tuthill Military Museum by AHS.

Additional discussion held:

- Discussion was held on the need for board manuals containing pertinent information. The need for in-person training/orientation was also held which could include hints and tips on how to sell memberships.
- Pat Loven reported that she is serving on a work group per Voie Coy’s request to look at the use of rental income and 1107 funds.

Next meeting: December 4, 2019 at 3:30 PM at the Pioneer Museum.

Adjournment:

Request for Motion: Tom Rose  
 Motion Proposed: Pat Loven  
 Seconded: Mary Lou Morrow  
 Date of Adjournment: 11/6/2019  
 Time of Adjournment: 4:35 PM