

Meeting of the Community Outreach Committee of the Board of Directors of the Arizona Historical Society

A meeting of the Community Outreach Committee was held on Thursday, March 12, 2020 at 1:00 p.m. at the Arizona Historical Society, Arizona Heritage Center at 1300 N. College Avenue, Tempe, Az 85281.

Committee Members in Attendance: Janice Bryson, Tom Foster, Zoom – Robert Ballard. Absent – Lorna Brooks.

Staff Attendance: Tawn Downs, Vice-President, Marketing, Communications and Revenue Enhancement.

Call to Order: Meeting called to order by chair Janice Bryson at 1:03 pm. Roll was taken and a quorum was present.

Call to the Public: No members of the public were in attendance.

Approval of the Minutes of March 5, 2020: Motion made by Tom Foster to approve the minutes; second by Robert Ballard. Minutes approved.

Certified Historical Institution Applications:

- 52 renewal applications were received. The applications were reviewed by staff and the committee. All were approved for renewal.
- 5 applications for new certification were received. These were reviewed and the committee approved certification for them to be placed as an action item on the meeting agenda of the Arizona Historical Society Board meeting to be held on March 20, 2020 in Tempe, Arizona.
- The 5 applications for board approval are:
 - Tier 1 – Museum of Indigenous People, Pioneer Cemetery Association, and Verde Valley Archaeology Center
 - Tier 2 – Grand Canyon Historical Society and Pinetop-Lakeside Historical Society.

Certifications will be valid through December 31, 2020. At that time, certified institutions will receive a request to verify that there are no significant changes in their business, and to verify contact information. Institutions responding affirmatively will be automatically renewed through December 31, 2021.

In October 2020, a call will go out to historical institutions who are not certified, to invite them to apply for certification. Applications will be reviewed by the Outreach Committee, and recommendations put before the board at the December board meeting. This will effectively correct the certification schedule to a calendar-year basis, reducing confusion among historical

institutions. Going forward, the certification application and renewal window will open in October, and close in November, with presentation to the board at the December meeting. Certifications will be valid

Adjournment: Meeting adjourned at 2:02 p.m.

Respectfully submitted, Janice Bryson, Chairman – Community Outreach Committee