



**Minute of Public Meeting of the
OUTREACH COMMITTEE of the
Board of Directors of the Arizona Historical Society**

A meeting of the Outreach Committee of the Arizona State Board of Directors was held on **Tuesday, February 16, 2021 at 2:00 p.m.**

Agenda

1. The meeting was called to order by Chairperson, Janice Bryson at 2:07 p.m.
2. Roll was called by Janice Bryson:
Present via Zoom were board members Robert Ballard, Lorna Brooks, Janice Bryson and Tom Foster. Staff present via Zoom were Tawn Downs, V.P. Marketing, Communications and Revenue Enhancement, and Nicola Brownlee, Outreach Coordinator
3. Discussion and action, if any, to elect new chair of the Outreach Committee.
Discussion: The Chairperson of a State Board must be a member of the Arizona State Board. Janice Bryson has served as Outreach Chairperson for many years, however her term with the State Board has expired, necessitating the election of a new chairperson.

Janice Bryson nominated Tom Foster for Chairperson. Lorna Brooks seconded. The motion passed unanimously. The change is effective immediately, and Tom Foster assumed the role of Chairperson for the remainder of the meeting.
4. Call to the Public, Tom Foster. There were no members of the public present.
5. Discussion and action, if any, to approve the minutes of the November 6, 2020 Outreach Committee Meeting.
Lorna moved to approve the minutes from the November 6, 2020 meeting. Motion seconded by Lorna Brooks. Motion passed unanimously.
6. Discussion and action, if any, of Certified Historical Institution Certification new and renewal applications.
The committee reviewed the applications for Certification renewal.
A total of 53 applications for renewal were received:
Tier 1 applications: 44
Tier 2 applications: 9

After discussion, Janice Bryson moved that the committee approve the renewals as submitted, with the following exceptions/conditions:

- One applicant requested their renewal be upgraded to a Tier 1 from their current Tier 2. The committee determined that there was insufficient evidence to support this request, and the application was approved at the current Tier 2 level.
- One applicant forgot to sign the signature page of the application. Approval is pending receipt of the signed document.
- One applicant failed to include an updated board roster. Approval is pending receipt of the updated board roster.
- Several other applicant AHS memberships expired/will expire in February 2021. All must bring their memberships current for certification.

Lorna Brooks seconded the motion. The motion passed unanimously.

A total of 6 new applications were received:

Tier 1 applications:

- Arizona Military Museum
- Heritage Square Foundation
- Los Descendientes del Presidio de Tucson
- Presidio Museum (San Augustin)
- Tucson Musicians Museum

Tier 2 application:

- Vail Preservation Society

After discussion, Janice Bryson moved to recommend all 6 applications to the Board for certification.

Lorna Brooks seconded the motion. The motion passed unanimously.

7. Additional Agenda items as needed. The board discussed the addition of new board members to the State Board and acknowledged the need to add members to the Outreach Committee. The committee agreed that they should review the bios for each new member to identify individuals that may be a good fit for the committee. Discussion with Linda Whitaker, Board President, was also recommended.
8. There being no further business, the meeting was adjourned by Tom Foster at 3:59 p.m.

Dated this 17th day of February, 2021.

Arizona Historical Society

Tom Foster

Tom Foster, Outreach Committee Chair

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