

**Notice of Public Meeting of the
Board of Directors of the
Arizona Historical Society**

Mission: Connecting people through the power of Arizona's history.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Historical Society and to the general public that the Board of Directors of the Arizona Historical Society will hold a regularly scheduled meeting, open to the public, on **Friday, April 16, 2021, at 12:00 p.m., virtually**. Note: Members of the Board of Directors of the Arizona Historical Society will attend telephonic, video or internet conferencing.

Board Members and members of the public must register in advance of the meeting. Click <https://us02web.zoom.us/meeting/register/tZEpd-GurjktGdMn6RX2WIMFitCO24TRLup5> to register. You will receive a confirmation email with the meeting link. The meeting will be activated 10 minutes prior to the 12:00 p.m. start time.

Agenda

1. **Call to Order** – President Linda Whitaker.
2. **Roll Call** – Recording Secretary – James Burns (for Bruce Gwynn)
3. **Welcome and Introductions** – New board members
4. Discussion and action, if any, to **approve the draft Minutes** of the February 19, 2021, Board of Directors meeting.
5. **Presentation by Governor's Office of Boards and Commissions – Presentation regarding the board appointment process to be followed by Q&A** – Trista Guzman Glover, Gabee Lepore, and Tuesday Elias
6. **Call to the Public** – Consideration and discussion of comments from the public. Members of the public wishing to address the Board should identify their interest at this time via the chat box. Those wishing to address an item on the agenda will be called upon when that item is being discussed and given up to five minutes. Those wishing to address an item not on the agenda will be allowed up to three minutes. Such items may not be discussed by the Board but may be directed to Staff for study and consideration at a later date.
7. **Summary of Current Events** – Brief summary of current events by the Board Chair, pursuant to A.R.S. § 38-431.02(K). The Board will not discuss, or act on, any current event summary. – Whitaker
8. **Executive Director Summary** – Summary of written report submitted to board with update on goals, initiatives, opportunities, communications – Burns
9. **Sunset Review and Performance Audit** - Update and discussion regarding status of sunset review, meetings of task force, and finance committee and library, archives, and collections committee roles. - Whitaker

10. AHS Board Health

- a. Status of appointments (board composition, transitional guidelines, implementation, transparency, and status. – Whitaker
- b. Status of committees (updated list) - Whitaker

11. Treasurer's Report. – Jim Snitzer, Bill Ponder, Kim Bittrich

- a. March 2021 financial statements
- b. Presentation of financial overview and 'Feel the Burn'

12. Action Item Recommendations by the Governance Committee: Discussion and vote on items recommended by the Governance Committee from March 9, 2021 and March 12, 2021

Item 1: Changes to Board Policy Manual:

The Governance Committee recommends to the board to:

- A. Strike current Board Policy Manual Section 9 and replace it with a new Policy 9 regarding the Veterans Admission Policy, which should read:

Policy # 9 Title: Veterans Admission Policy Type: Board Governance Process
Adopted: February, 1 2014 Updated: January 17, 2020 Reviewed: December, 20 2019
There will be free admission to AHS museums for active and retired veterans.

(Note - if this new policy 9 is adopted, the rest of the board policies will have to be renumbered)

(Recommendation made at the March 9 Governance Committee Meeting)

Item 2: Changes to the AHS Bylaws changing the annual meeting date

The Governance Committee recommends to the board that the AHS bylaws be amended to read:

- A. Article X: Meetings

SECTION 1: Membership Annual Meeting

- A. The Annual Meeting of the membership of the Society shall be held in Arizona ~~in April~~ **the last Friday of September** of each year or at such other date as may be fixed by the Board and notice provided to the membership.

(Recommendation made at the March 12 Governance Committee Meeting)

Item 3: Changes to the AHS Bylaws regarding election of board officers

The Governance Committee recommends to the board that the AHS bylaws be amended as follows:

A. Add section A. to AHS Bylaws - Article VII: Officers, to read:

(existing language)

Section 1: Number of Officers

The officers of the Society shall consist of a President, Vice-President, Secretary and Treasurer elected by the members of the Arizona Historical Society at the Annual Meeting.

(new language)

A. The Officer Nomination and Election Process

- i. Nominating committee will coordinate nominations for board officers and present a slate of candidates to the full board not later than 60 days prior to the annual meeting.
- ii. The nominating committee will work with staff to inform all AHS members (through the membership email list, for example) of the members' opportunity to nominate a member of the board to serve in an officer role.
- iii. All nominations made "at large" must be received by the nominating committee 60 days prior to the annual meeting.
- iv. Nominating committee will present the final slate of officer candidates to the board and to the membership 30 days prior to the annual meeting.
- v. Public posting of the slate of candidates should be augmented by other member communications channels (email, for example) to further increase transparency.
- vi. Officers are elected at the annual meeting
- vii. The board will work with AHS staff on an appropriate method of holding the vote to ensure only members in good standing are participating.

(Recommendation made at the March 9 Governance Committee Meeting)

13. Committee Reports

- a. Community Outreach Committee Report – Foster
- b. Governance Committee Report – Corsette
 - Discussion - Role of Nominating Committee
 - 1 Board appointments
 - 2 Officer slate
- c. Library, Archives, and Collections Committee Report – Scott
- d. Property and Buildings Committee Report – Rose

14. **Announcements** and other matters for consideration in future board or committee meetings.

2021 AHS Board meetings:

June 18, 2021 – Virtual

August 20, 2021 – Location to be determined

October 15, 2021 – Location to be determined

December 17, 2021 – Location to be determined

2021 AHS Executive Committee meetings:

Monday, April 27, 2021

Monday, May 24, 2021

Monday, June 28, 2021

Monday, July 26, 2021

Monday, August 23, 2021

Monday, September 27, 2021

Monday, October 25, 2021

Monday, November 22, 2021

Monday, December 27, 2021 (tentative)

Adjournment

Dated this 11th day of February 2021

Arizona Historical Society



Linda Whitaker, Board President

The Arizona Historical Society does not discriminate on the basis of disability in the administration of its program and services as prescribed by Title II of the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended. Persons with a disability may request a reasonable accommodation such as a sign language interpreter or alternative formats, by contacting AHS Administration at 520-617-1169. Requests should be made as early as possible to allow time to arrange for the accommodation.