Notice of Public Meeting of  
The Arizona Historical Society 
Transition Task Force

Mission: To collect, preserve, interpret, and disseminate the history of Arizona and the West.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Historical Society and to the general public that the Legislative Affairs Committee of the Arizona Historical Society will hold a meeting open to the public on Monday, May 18, 2015, at 9:30 a.m. The meeting will be held by telephone conference call. Interested parties may access the teleconference at the AHS Arizona History Museum, 949 E. 2nd St., Tucson, Arizona, or the Arizona Historical Society Museum at Papago Park, 1300 N College Avenue, Tempe.

Agenda

1. Call to Order – Chair, Michael Wade

2. Call to the Public — Consideration and discussion of comments from the public. Those wishing to address the Board need not request permission in advance. Presentations will be limited to five minutes. Action taken as a result of public comment will be limited to directing staff to study the rescheduling of the matter for further consideration and decision at a later date.

3. Items Scheduled for Transition Task Force Discussion & Decision
   a. Review of the recently passed state law on AHS Board composition and appointments.
   b. Development of a transition plan to comply with the law.
   c. Identification of future actions.

4. Adjournment.

Dated this 11th day of May 2015.

Arizona Historical Society

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Patricia Kyle

The Arizona Historical Society does not discriminate on the basis of disability in the administration of its program and services as prescribed by Title II of the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended. Persons with a disability may request a reasonable accommodation such as a sign language interpreter or alternative formats, by contacting AHS Administration at 520-617-1169. Requests should be made as early as possible to allow time to arrange for the accommodation.
AHS Transition Task Force Minutes

9:30 a.m. May 18 2015 Meeting

The meeting was conducted telephonically.

Participants: Transition Task Force Members Linda Head, Pat Loven, Richard Shaw, and Michael Wade were present in the teleconference. AHS Executive Director Anne Woosley also participated.

After determining that the most recent copy of the Arizona Historical Society Bylaws is the May 18, 2013 version, the group discussed the following items:

1. Should the Board not recommend for appointment any Board members who will have served seven years on the Board by the time of the annual meeting? It was agreed the Task Force recommend to the Board that since AHS will be operating under a new system where the Governor will appoint the Board, the prior “seven years and you’re out” restriction will no longer be valid.

2. Should the Board make any bylaws changes regarding appointments? Anne Woosley recommended that there be no extraordinary changes to the bylaws and that if there are any Board appointments prior to the law becoming effective then minutes of the discussion and recommendation process should be provided to the Governor’s office. Several Task Force members noted that they believe the Board should not seek to extend terms of current members. Richard Shaw said that he believes that the bylaws provision permitting an AHS president to serve extra time in order to complete a term would apply in the case of Leonard Marcisz and that action would not be extraordinary because it is already in place. It was agreed that Task Force Chair Michael Wade will prepare Talking Points for communications with the Governor’s office and that the possible use of the “at large” vacancies will be surfaced as a way to prevent the loss of Board members with significant experience. The issue of “lag time” between appointment by the Governor and confirmation by the Senate was also discussed and it was noted that the specific mechanics of the appointment process will have to be determined.

3. What should be done about the “designated historical organizations” and the AHS chapters? Anne Woosley noted that in the minutes of the legislative committees it was clear that the legislators believed the law meant the AHS chapters. The Task Force members agreed that this legislative intent should be confirmed and that we should note the advantage of adopting the “chapters are the designated historical organizations” interpretation.

4. Can AHS fulfill the law’s requirement that the officers be elected by the members by having the members vote at the AHS annual meeting? The Task Force members agreed that this would be appropriate. Richard Shaw noted that AHS needs to amend the bylaws in order to clarify that only Board members are qualified to be elected as officers. It was also noted that nominations from the floor will still be permitted but the individual will have to be a Board member in order to be elected to an officer position.

5. At what time does a person become a Board member and when does a Board member’s term end? These are items to clarify with the Governor’s office. Under the law, the Governor’s
appointment has to be confirmed by the Senate. It is also recognized that the Governor can make appointments any time of the year and so the old system of linking terms with the November annual meeting will be gone.

6. Will the oath of office in Article VI, Section 6 of the bylaws be necessary? The Task Force concluded the oath should be kept for now. The oath may be replaced by an affirmation at some other point in the appointment process but there is no pressing need to address this at this time.

7. Should AHS attempt to set a criterion other than residency for representatives from counties? It was agreed that this issue should be raised. There may be instances where an individual has connections with more than one county and this may permit us to fill county slots which have been difficult to fill in the past. This will be put in the Talking Points.

8. How should the question of quorums be addressed? It was agreed that requiring 51 percent of the current Board members is preferable to stating an exact number since Board totals may fluctuate.

9. Other issues? It was agreed that any possible changes to the bylaws should be discussed with the Governor’s office so there is no possibility of their being surprised by Board actions. Michael Wade will circulate a draft of the Talking Points memo which can be used in communications with the Governor’s office. Richard Shaw volunteered to assist in identifying bylaws changes.

No further business being noted, the meeting adjourned.

Prepared by Michael Wade, Transition Task Force Chair
Notice of Public Meeting of
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Mission: To collect, preserve, interpret, and disseminate the history of Arizona and the West.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Historical Society and to the general public that the Transition Task Force Committee of the Arizona Historical Society will hold a meeting open to the public on Monday, June 8, 2015, at 9:30 a.m. The meeting will be held by telephone conference call. Interested parties may access the teleconference at the AHS Arizona History Museum, 949 E. 2nd St., Tucson, Arizona, or the Arizona Historical Society Museum at Papago Park, 1300 N College Avenue, Tempe, Arizona.

Agenda

1. Call to Order – Chair, Michael Wade

2. Call to the Public – Consideration and discussion of comments from the public. Those wishing to address the Board need not request permission in advance. Presentations will be limited to five minutes. Action taken as a result of public comment will be limited to directing staff to study the rescheduling of the matter for further consideration and decision at a later date.

3. Items Scheduled for Transition Task Force Discussion & Decision
   a. Review of the draft report to the full AHS Board
   b. Review of any recent developments
   c. Identification of future actions

4. Adjournment.

Dated this 2nd day of June 2015.

Arizona Historical Society

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Patricia Kyle

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AHS Transition Task Force Minutes

9:30 a.m. June 8, 2015 Meeting

The meeting was conducted telephonically.

Participants: Transition Task Force Members Linda Head, Pat Loven, and Michael Wade were present in the teleconference as was former Governance and Policy Chair John Lacy. Task Force Member Richard Shaw and AHS Executive Director Anne Woosley were absent.

The group discussed a draft of the Transition Task Force Report to the AHS Board and concluded the following:

1. The first section of the Task Force Report should mention the historical significance of the new law's shift of the vote away from the AHS members.
2. The assignment of a committee to review and make recommendations on all of the Board term expirations should be the first recommendation to the full Board.
3. When determining possible county representatives, the review committee and the Board should expand the usual scope and consider individuals who may not have their primary residence in a county provided the person has tangible or intangible family or business interests in that county. It was noted that this is not unprecedented.
4. John Lacy's proposed option for possible Board composition should be included in the Transition Task Force Report. [Note: That option was put in the Report as Option C.]
5. The extent to which seven years service on the Board should play any role in deciding whether a person is recommended for appointment should be left to the discretion of the review committee.

No further business being noted, the meeting adjourned.

Prepared by Michael Wade, Transition Task Force Chair
Notice of Public Meeting of
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Transition Task Force

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history of Arizona and the West.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the
Arizona Historical Society and to the general public that the Transition Task
Force Committee of the Arizona Historical Society will hold a meeting open to
the public on Thursday, July 16, at 9:30 am. The meeting will be held by
telephone conference call. Interested parties may access the teleconference at the
AHS Arizona History Museum, 949 E. 2nd St., Tucson, Arizona, or the Arizona
Historical Society Museum at Papago Park, 1300 N College Avenue, Tempe,
Arizona.

Agenda

1. Call to Order – Chair, Michael Wade

2. Items Scheduled for Transition Task Force Discussion & Decision
   a. Review of the July 13, 2015 meeting with the Governor’s office.
   b. Identification of follow-up actions.
   c. Identification of topics for future meetings.

3. Adjournment.

Dated this 10th day of July, 2015

Arizona Historical Society

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Patricia Kyle

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language interpreter or alternative formats, by contacting AHS Administration at 520-617-1169.
Requests should be made as early as possible to allow time to arrange for the accommodation.
AHS Transition Task Force Minutes

9:30 a.m. July 16, 2015 Meeting

The meeting was conducted telephonically.

Participants: Transition Task Force Members Pat Loven, Richard Shaw, and Michael Wade were present along with AHS Executive Director Anne Woosley. Task Force Member Linda Head and former Governance and Policy Chair John Lacy were absent.

Michael Wade and Anne Woosley briefed the group on their July 13, 2015 meeting with Hunter Moore and Ryan Peters of the Governor’s office. Key points were:

1. The Governor’s office will be in touch with the AHS chapters regarding the chapter appointments. Anne Woosley will send contact information to the Governor’s office. The chapters will be given a “heads-up” on the process.
2. All Board members, not just those whose terms expire in 2015, who are interested in a gubernatorial appointment, need to get their resumes in to the Governor’s office as soon as possible.
3. We need to continue to look for possible appointees from rural counties.
4. All potential nominees will go through a background check.
5. The Governor’s office needs a recruitment sheet describing what is expected of AHS Board members; e.g. the number of meetings, etc.
6. The issue of per diem for Board members was raised.
7. The non-resident option for county representatives is not currently viable.
8. A follow-up meeting will be held in August.

After reviewing all of the above, the meeting adjourned.

Prepared by Michael Wade, Transition Task Force Chair
Notice of Public Meeting of
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history of Arizona and the West.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the
Arizona Historical Society and to the general public that the Transition Task
Force Committee of the Arizona Historical Society will hold a meeting open to
the public on **Friday, August 28, 2015, at 9:30 a.m.** The meeting will be held by
telephone conference call. Interested parties may access the teleconference at the
AHS Arizona History Museum, 949 E. 2nd St., Tucson, Arizona, or the AHS
Museum at Papago Park, 1300 N College Avenue, Tempe, Arizona.

**Agenda**

1. Call to Order – Chair, Michael Wade

2. Roll call

3. **Items Scheduled for Transition Task Force Discussion & Decision:**
   a. Review of meeting with the Governor’s Office
   b. Identification of follow-up actions
   c. Identification of topics for future meetings.

4. Adjournment.

Dated this 26th day of August, 2015.

Arizona Historical Society

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Patricia Kyle

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Requests should be made as early as possible to allow time to arrange for the accommodation.*
AHS Transition Task Force Minutes

9:30 a.m. August 28, 2015 Meeting

The meeting was conducted telephonically.

Participants: Transition Task Force Members Linda Head, Pat Loven, Richard Shaw, and Michael Wade were present in the teleconference. John Lacy and AHS Chief Administrative Officer Bill Ponder also participated.

Michael Wade provided an update on the recent meeting with Ryan Peters, the Director of Appointments to Boards and Commissions and the status of applications that have been received. Michael noted that we have some potential applicants with impressive backgrounds but we are awaiting confirmation that they have in fact applied.

Our current emphasis is getting submissions from the chapters for the chapter representatives. The only chapters that have not designated reps are Northern and Eastern. Northern Arizona Chapter said they’ll have a name next week. Eastern Arizona Chapter is expected to have a representative by then.

We are operating under a two system approach; the people appointed under the new law are not affected by the status of the current members under the old system. For example, that means a person can get the Governor’s appointment to represent Pima County and that appointment will not be thwarted by the fact that people from Pima County are already on the Board.

The Task Force discussed what current Board members who are appointed by the Governor should do with regard to their current Board status. The consensus was that they should sit tight. If their appointment is confirmed by the Senate, then their “old system” term will be pre-empted by the new one. If they are not confirmed, they can simply complete their term under the old system. This is the simplest way of handling this. Richard Shaw noted that guidance on this can be simply handled via a Board policy statement instead of a bylaws change.

Richard Shaw is drafting a bylaws change to affirm that all Board officers must be AHS members and members of the Board. Richard said he would have that draft ready by the week of August 31.

Future items to explore that were mentioned were the role of the Nominations Committee; whether Board members whose terms have expired will be permitted to stay in their position until a replacement is appointed; and how to prevent having a large group of Board members terming out at once.

No further business being noted, the meeting adjourned.

Prepared by Michael Wade, Transition Task Force Chair
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Mission: To collect, preserve, interpret, and disseminate the  
history of Arizona and the West.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Historical Society and to the general public that the Transition Task Force Committee of the Arizona Historical Society will hold a meeting open to the public on Friday, September 25, 2015 @ 9:30 AM. The meeting will be held by telephone conference call. Interested parties may access the teleconference at the AHS Arizona History Museum, 949 E. 2nd St., Tucson, Arizona, or the Arizona Historical Society Museum at Papago Park, 1300 N College Avenue, Tempe, Arizona.

Agenda

1. Call to Order – Chair, Michael Wade

2. Items Scheduled for Transition Task Force Discussion & Decision
   
   a. Review of guidance from the Governor’s Office
   b. Review of elections procedures
   c. Identification of follow-up actions
   d. Identification of topics for future meetings

3. Adjournment.

Dated this 23rd day of September.

Arizona Historical Society

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Patricia Kyle

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AHS Transition Task Force Minutes
9:30 a.m. September 25, 2015 Meeting

The meeting was conducted telephonically.

Participants: Transition Task Force Members Linda Head, Pat Loven, and Michael Wade were present in the teleconference. Richard Shaw was absent. Former AHS Board member John Lacy, AHS Executive Director Anne Woosley, and Axiom Public Affairs Managing Partner Jim Norton also participated.

Actions: Michael Wade noted that the latest legal guidance is that the “two track” system with which we’d been tentatively operating won’t be possible. For example, if individuals representing Maricopa, Pima, or Coconino counties are already on the AHS Board under the old system, then representatives for those counties cannot be appointed. He also noted that individuals currently serving under the old system will have to complete, or near completion of, their terms before being considered for appointment under the new system.

The chapters have chosen and submitted their representatives so all is well on that front.

As for the at-large seats, the indications are that those seats will be filled soon. That means the current Board members whose terms expire in 2016 or 2017 will have little chance of getting an at-large appointment. He noted that these developments may argue for increasing the number of at-large appointments in the future.

Jim Norton mentioned that a “full slate” will be needed before the appointments can proceed. That means we need to have each of the county slots filled, including the traditionally “hard to fill” rural seats.

Although Michael Wade had emailed the certified museums in the counties that have vacancies, Anne Woosley noted that personal calls would be more effective. All agreed with that approach and Michael Wade said he would soon be in touch with calling assignments and information.

Richard Shaw had sent out proposed bylaws changes to the Task Force. Comments will be sent to Richard. John Lacy noted a possible change regarding quorums which he will send to Richard.

A draft of the elections procedures was reviewed and approved with one change only: that the term expiration dates of candidates not be listed.

No further business being noted, the meeting adjourned.

Prepared by Michael Wade, Transition Task Force Chair