

**Minutes of the Public Meeting of the
GOVERNANCE AND POLICY COMMITTEE
Board of Directors of the Arizona Historical Society
June 25, 2021**

1. Call to Order – [Kelly Corsette, Committee Chair]

12:03 p.m.

2. Roll call – [Kelly Corsette, Committee Chair]

Committee members present: Kelly Corsette, Ileen Snoddy, Linda Elliott-Nelson, Wynne Brown, Colleen Byron, Vance Bryce, Linda Whitaker (ex officio)

Committee members absent: Tom Rose, Bruce Gwynn

Staff members present: James Burns, Kim Bittrich, Bill Ponder

3. Call to the Public – Consideration and discussion of comments from the public. Members of the public wishing to address the Committee should identify their interest at this time via the chat box. Those wishing to address an item on the agenda will be called upon when that item is being discussed and given up to five minutes. Those wishing to address an item not on the agenda will be allowed up to three minutes. Such items may not be discussed by the Committee but may be directed to Staff for study and consideration at a later date.

No members of the public were present.

4. Review, discussion and recommendations/action to approve the minutes of the May 21, 2021 Governance & Policy Committee meeting.

Elliott-Nelson moved that the minutes be accepted as presented; Byron seconded. All present voted in favor of approving.

5. Update – [Kelly Corsette, Committee Chair]

Substantial progress was made at the last meeting. No new items to discuss. Corsette asked committee members to consider if they want to meet in July or not.

6. Discussion - Governance Working Group review of bylaws and policy manual.

This was discussed conceptually a couple of meetings ago. Brown and Bryce had offered to work on this project previously. Corsette offered to assist with gathering the materials for review. Bryce and Brown will bring back recommendations to the committee for consideration. The September meeting is canceled because of the AHS annual meeting.

7. Discussion regarding definition of the roles and responsibilities of chapter boards.

Corsette led a working group on this topic a few years ago but no conclusions were reached and no vote was taken. The Bylaws were changed last year to remove financial responsibilities from the chapter boards. Discussion ensued about previous recommendations regarding roles and responsibilities. The role of chapter boards is strictly advisory, not operations. Further discussion ensued about how to redefine the chapters to be beneficial to the agency and the areas they are supposed to be serving. Question – do the chapters have a strategic plan? No. Are all of the chapters active? No. Do we know what the chapter boards are supposed to do? No. Some of the chapters have been very active; others haven't been. Add verbiage that explains why chapters are important. Burns made a recommendation that the reporting structure for chapter boards be defined in the Bylaws; the chapter boards report to the State board rather than to the staff.

8. Announcements and identification of matters for consideration in future committee meetings.

Reminder that there is a July 12, 2021 special meeting to vote on Bylaws changes.

9. Adjournment. [Kelly Corsette, Chair]

Adjourned at

Arizona Historical Society
Kelly Corsette

Kelly Corsette, Governance Committee Chair