

**Meeting Minutes of the
Buildings and Properties Committee of the
Board of Directors of the
Arizona Historical Society
Wednesday, August 4, 2021**

Mission: Connecting people through the power of Arizona's history.

1. Call to Order – By DeNise Bauer
2. Appointment of Recording Secretary – Eric Gonzales offered to take minutes
3. Roll Call
 - a. Board Members electronically present were: Denise Bauer, Sharon Holnback, and Rick Powers
 - b. Staff present electronically was: Eric Gonzales
4. Welcome – A brief welcome was given.
5. Approval of minutes of prior meeting-
 - a. June 23, 2021 minutes were approved with a motion by Rick Power and seconded by Sharon Holnback.
6. Call to the Public – No public present
7. Responsibilities of Chair
 - a. Committee members will wait to hear from Linda Whitaker for the appointment of a new Chair. DeNise Bauers has expressed interest in learning the role of the Chair
 - b. The Committee members expressed interest in organizing a site visit of the Tempe facility. A date and time were selected for Sep 10, 2021 at 11:00 AM.
8. Update on status of projects with ADOA –Eric Gonzales
 - a. Updates were given on ADOA projects at AHS Properties as follows.
 - i. Yuma
 1. The roof project is complete. There will be a walkthrough on August 10th.
 - ii. Flagstaff
 1. An electrical engineer has been selected to provide new plans for the project. Once approved by ADOA, the project will commence.
 2. The work on the outdoor buildings is now complete.
9. Review of maintenance projects
 - a. Potential ADOA Agreement
 - i. Eric described that he has met with ADOA facilities to discuss the potential opportunity to use their work order system to track repairs and preventative maintenance for Yuma and Flagstaff. He would also be able to have the assistance of ADOA maintenance personnel to provide maintenance at minimal cost to the Agency.
 - b. Eric stated that CIP for FY2023 has been submitted to ADOA and the review meeting will take place in a couple of weeks.

10. The Buildings and Properties Committee will next meet in Tempe on September 10, 2021 at 11:00 a.m. for a walkthrough of the Tempe facility.

Meeting was adjourned at 2:12 p.m.