

**Notice of Public Meeting of the
Board of Directors of the
Arizona Historical Society**

Mission: Connecting people through the power of Arizona's history.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Historical Society and to the general public that the Board of Directors of the Arizona Historical Society will hold a regularly scheduled meeting, open to the public, on **Friday, August 20, 2021, at 12:00 p.m., virtually**. Note: Members of the Board of Directors of the Arizona Historical Society will attend telephonic, video or internet conferencing.

Board Members and members of the public must register in advance of the meeting. Click https://us02web.zoom.us/meeting/register/tZcsf-iprTovH9HxB-jJ6D_LsDSdUE0Zf85Y to register. You will receive a confirmation email with the meeting link. The meeting will be activated 10 minutes prior to the 12:00 p.m. start time.

Agenda

1. **Call to Order** – President Linda Whitaker.
2. **Roll Call** – Recording Secretary – James Burns (for Bruce Gwynn)
3. **Welcome and Introductions** – New board members
4. Discussion and action, if any, to **approve the draft Minutes** of the July 12, 2021, Board of Directors meeting.
5. **Call to the Public** – Consideration and discussion of comments from the public. Members of the public wishing to address the Board should identify their interest at this time via the chat box. Those wishing to address an item on the agenda will be called upon when that item is being discussed and given up to five minutes. Those wishing to address an item not on the agenda will be allowed up to three minutes. Such items may not be discussed by the Board but may be directed to Staff for study and consideration at a later date.
6. **Summary of Current Events** – Brief summary of current events by the Board Chair, pursuant to A.R.S. § 38-431.02(K). The Board will not discuss, or act on, any current event summary. – Whitaker
7. **Executive Director Summary** – Burns
8. **Nominating Committee Report:** Discussion and call to the public for nominations in compliance with the AHS bylaws to meet the 30-day requirement prior to the annual meeting.
Action Item: Approve final slate of candidates.
9. **Sunset Review and Performance Audit** - Update and discussion regarding status of sunset review. – Whitaker

10. AHS Board Health

- a. Status of appointments – Whitaker
- b. Status of committees – Whitaker

11. Treasurer's Report. – Jim Snitzer, Bill Ponder, Kim Bittrich

- a. Review of July 2021 financial statements and presentation of financial overview and 'Feel the Burn'
- b. **Discussion and action to approve** recommended budget for the current fiscal year.

12. Action Item Recommendation by the Governance Committee:

Discussion and action to approve recommendation for change to policy manual regarding the roles and responsibilities of chapters:

An updated vision and role for AHS Chapter Boards

Background:

Action by the Arizona Historical Society board of directors in late 2020/2021 removed fundraising responsibility from local chapter boards. This move reinforced the role of Friends of the Arizona Historical Society, Inc., as the sole statewide fundraising arm for the society.

Given this change, and consistent scrutiny by the state auditor's office regarding the role and function of chapter boards, an updated vision and role for chapter boards is necessary.

What should chapter boards do?

Each of the five local AHS chapter boards has specific responsibility to nominate a representative to serve on the state board (subject to the governor's appointment and senate confirmation).

Beyond that, local chapter boards can be vital connectors, helping the state board and AHS as a whole build and maintain stronger relationships with local historical organizations, AHS members, and the public at large in their respective geographic areas.

Many local chapter boards already perform this function very well. With a fresh vision and role, other chapter boards should take on this important task to help AHS get closer to the people of Arizona and perform its mission to "connect people through the power of Arizona's history."

The chapter board's "job" should be to connect with the people and organizations of the community, build membership and promote AHS programs, events and offerings.

Recommended local chapter board member activities:

- Represent AHS at community events such as fairs and festivals
 - Activity could include gathering email addresses to add to the AHS contact list, and recruiting potential members
- Present about and promote AHS at local service organizations (Rotary, Kiwanis, Soroptomist, etc.)
- Attend meetings and establish ongoing relationships with local certified museums and historical organizations
 - Board members from local historical organizations could be invited to serve on local chapter boards
- Host an annual chapter members' meeting to further promote AHS and strengthen local

area membership and relationships

To further strengthen the relationship between the state board and local chapter boards, state board members should also be formal or ex-officio members of the chapter board from their local area.

13. Committee Reports

- a. Community Outreach Committee Report – Foster

Discussion and Action Item: Approve community outreach committee recommendations regarding certified historical institution grants for fiscal year 2021-2022.

- b. Library, Archives, and Collections Committee Report – Scott

Discussion and Action Item: Approve committee recommendation regarding proposed donation from the University of Arizona to the AHS Archives.

- c. Property and Buildings Committee Report – Bauer, Holnback, Powers, Gonzales

14. Announcements and other matters for consideration in future board or committee meetings.

2021 AHS Board meetings:

September 24, 2021 (Special) - Virtual

October 15, 2021 – Virtual

December 17, 2021 – Virtual

2021 AHS Executive Committee meetings:

Monday, September 27, 2021

Monday, October 25, 2021

Monday, November 22, 2021

Monday, December 27, 2021 (tentative)

Adjournment

Dated this 16th day of August 2021

Arizona Historical Society



Linda Whitaker, Board President