

**Minutes of Public Meeting of the
Executive Committee of the
Board of Directors of the
Arizona Historical Society
Friday, September 10, 2021**

1. **Call to Order** – President, Linda Whitaker

Meeting called to order at 1:30 pm.

2. **Roll Call** – Recording Secretary

Committee members present virtually: Colleen Byron, Tom Foster, Robert Ballard, Jim Snitzer, Linda Whitaker, Desirae Barquin, Kelly Corsette, Bruce Gwynn

Committee members absent: Denise Bauer

Staff present: Bill Ponder, Kim Bittrich

3. **Call to the Public** – Consideration and discussion of comments from the public. Members of the public wishing to address the Committee should identify their interest at this time via the chat box. Those wishing to address the single item on the agenda will be given up to five minutes.

No members of the public present.

4. **Review of Proposed July 1, 2021 – June 30, 2022 Budget** – Discussion and action item to approve budget.

Since there was no quorum in the Finance Committee , the budget was sent to the Executive Committee for review and approval. Bittrich went over the FY22 and FY23 budget highlights, status of filling vacant positions, appropriated fund reductions, proposed facility repairs and funding issues for legislature. Whitaker said the budget highlight 3-page document is an important reference tool. All the budget documents will be sent as part of the information packet for the next Board meeting. Whitaker asked about funding for a new website. Bittrich explained each of the VP's put in their requests for their highest needs. Barquin asked about the approval process of the requests and what was requested for Flagstaff and Yuma. Ponder went over the list of requests submitted and explained they are still under internal cost review. Highest priorities for the museums listed below.

AZ Heritage Center -Glass doors to Natural History; Security lights front and back

AZ History Museum-Audio in Auditorium; lobby improvements, repair exterior doors and shutters

Pioneer Museum -Bathroom Fans; Window replacement;Door locks, Outdoor lighting for events and public safety, improve pathways to the Gregg Cabin

Sanguinetti House - Replace Carpet; Irrigation Upgrade; lawn improvements

All locations – Touch screen computers

Barquin asked how the highest priority of repairs is decided for each location. Ponder explained the facilities team puts together the list of needs and priorities based on their observations plus the repair orders submitted by staff.

Snitzer went over the top-level overview one-page report detailing the changes from FY21 to FY22. In addition, he explained the differences in the projected revenue and expense by fund type for FY22.

Snitzer made a motion to approve the budget as submitted for the Arizona Historical Society for FY22 and FY23, Byron seconded the motion. All approved.

Whitaker asked what are the next steps with the budget. Ponder stated it is prepared and submitted in the State format to OSPB and JLBC. Bittrich stated the budget will also be posted to the website after it has been submitted.

Meeting adjourned at 1:56 pm.

Dated this 13th day of September, 2021.

Arizona Historical Society



Linda Whitaker, Board President

The Arizona Historical Society does not discriminate on the basis of disability in the administration of its program and services as prescribed by Title II of the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended. Persons with a disability may request a reasonable accommodation such as a sign language interpreter or alternative formats, by contacting AHS Administration at 520-617-1169. Requests should be made as early as possible to allow time to arrange for the accommodation.