

**DRAFT Minutes of Public
Meeting
Executive Committee
Board of Directors
Arizona Historical Society**

24 January 2022

Mission: Connecting people through the power of Arizona's history.

- 1. Call to Order** –Meeting called to order at 12:04 by Whitaker
Video recording of meeting started.

- 2. Roll Call** - Whitaker
Committee members present: Robert Ballard, Desirae Barquin, DeNise Bauer, Deborah Bateman, Bruce Gwynn, Tom Foster, Jim Snitzer, Ileen Snoddy, Linda Whitaker
Committee members absent: Kelly Corsette
Staff present: David Breeckner, Tawn Downs

- 3. Minutes** - Discussion and action to approve draft minutes of the 12-10-21 Executive Committee meeting. Jim Snitzer moved to approve, Tom Foster seconded. Unanimously approved as submitted

- 4. Call to the Public** –No members of the public were present.

- 5. Old Business:** Motion to approve Board goals for 2022 was moved by Deborah Bateman and seconded by Robert Ballard. Unanimously approved as submitted.
 - Comply with remaining 2013 Sunset Review Recommendations (contracts with support groups, approval of Chapter roles language; Flagstaff collections storage) and prepare for board/staff participation in Sunset Review and onsite visit. Note that Collections will be a focus.
 - Track Collections management via Director and committee reports
 - Facilitate Strategic Planning with David Breeckner and Staff (ready to submit plan for Sunset Review). Deborah Bateman noted that much pre-work will be required to insure efficiency and relevancy of the plan.
 - Update/Edit Board Bylaws & Policies for Sunset Review
 - Collaborate with organizational structure of Capital Campaign and Friends of AHS, Inc. Note: Friends of AHS, Inc. will be a Board agenda item for each meeting to insure reporting updates and evidence of Board fundraising actions for Sunset Audit. Deborah Bateman stated the goal is to create a relationship with AHS much like the universities with their foundations.
 - Promote Board development and maintenance (What do you/we need?)
 - Evaluate committee structure

6. Board Appointments – Stephen Chapman is a new member replacing Janice Bryson and will serve on the Outreach Committee. He has completed orientation and is expected to attend the full Board meeting on 1-28-22. Prospective applicants from Coconino and Greenlee counties have expressed interest and AHS is happy to support their efforts, but will not chase either to secure their applications.

David Breeckner summarized recent communications with Boards and Commissions. All terms begin on November 1 regardless of the year of appointment. Terms are for four years. Five Board members have expired but submitted applications for renewal. (Ballard, Bateman, Scott, Snoddy and Whitaker).

The roster generated by Boards and Commissions only reflects unexpired members. AHS will compile and maintain a roster that reflects all current members. David will remind members each April of their term expirations for those interested in reapplying. Note that interviews are not required for reapplications.

According to Boards and Commissions, paperwork for a Southern Chapter representative was not fully completed. They have questions about what constitutes active vs. “inactive” chapters. The 2019 Policy#5 Chapter states that the Board may put forward nominees if a chapter fails to meet a nomination “due date.” Boards and Commissions was not aware of this statement and offered no opinion. This may be a question for the Attorney General’s Office.

7. Finance Committee – No formal report. Jim Snitzer is waiting to analyze and consolidate pending financial statements. Valerie Welsh Tahbo has agreed to serve on this committee. He is looking ahead to a more “global view” in reporting.

8. Governance Committee – No report. Kelly Corsette has agreed to put the active vs. inactive chapter question before the committee but do not expect a report until March at the earliest. A working group is also reviewing/updating policies and bylaws for inconsistencies. Tom Foster noted that the status of Eastern Chapter should be clarified – the representative is active but there is no chapter board.

9. Sunset Review – The compliance tracking document was updated and circulated. We are moving towards 100% compliance. David Breeckner reported that the Historical League, Friends of AHS, Inc. have signed contracts. A contract with Yuma County Historical Society is pending. There are upcoming meetings with Los Amigos, Pathfinders, NAPHS, Southern Arizona History Connection, and the History Convention. David Breeckner referenced the findings of the 2013 Sunset Review, which stated that contracts are necessary to establish or continue partnerships with any and all support groups, but that there is not an obligation to maintain all existing partnerships. Moreover, that new partnerships may be established at a later date (past 2023 Sunset) with new or returning support groups, so long as they are likewise subject to the same contracts now being employed.

Deborah Bateman initiated a discussion on the strategy of the AHS Board to effectively manage and provide resources to support groups in their fundraising capacity (and toward the pending Capital Campaign). She stressed the need to align resources and messaging to work as a collective whole, eschewing ad-hoc solutions. Bruce Gwynn pointed to the success of YCHS as one such model. Jim Snitzer reminded the Board of the failures of past support groups, attributing their fall to a lack of professional support in their development/maintenance by AHS.

10. Announcements – Redondo Days in Yuma. AHS will be purchasing a table and seating is available for members of the Board to attend. The event is scheduled for Saturday, February 5 and begins at 4pm in

the Sanguinetti House and Gardens in Yuma. At 6pm, the event will move to the adjacent Molina Block for dinner and a live auction. 4 seats are still available. Please contact Dr. David Breeckner to reserve your seat.

11. Executive Session – Began at 12:50 pm. Ended at 2:14 pm.

Sosa Carrillo House – Summaries of meetings with tenants and Rio Nuevo from David Breeckner and Fletcher McCusker. Discussions are ongoing. No actions requested.

Executive Director Report -Candid initial observations and analysis by David Breeckner. Recommendations pending. No actions requested.

12. No action items introduced or required following conclusion of Executive Session.

Meeting adjourned at 2:15pm.

Video recording of meeting ended. Recorded footage will be uploaded to the AHS YouTube channel to serve as a digital repository, and will be made available to the public upon request.

Next scheduled Executive Committee Meeting: Monday, February 21, 2022, noon

Submitted this 26th Day of January, 2022



Linda Whitaker, Board President

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