

**DRAFT Meeting Minutes of  
the Nominating Committee of  
the Board of Directors of the  
Arizona Historical Society**

**July 22, 2022**

*Mission: Connecting people through the power of Arizona's history.*

1. **Call to Order** – Meeting called to order at 9:02am by Committee Chair Deborah Bateman

2. **Roll Call** – Deborah Bateman

Committee Members Present: Robert Ballard, Linda Elliott-Nelson

Committee Members Absent: None

Staff Members Present: David Breeckner

3. **Minutes** - Approval of minutes from June 27, 2022 meeting.

Motion to Approve by Robert Ballard.

Seconded by Linda Elliott-Nelson.

Unanimously Approved.

4. **Call to the Public** – Consideration and discussion of comments from the public.

No members of the public present.

5. **Chair's Update** – Deborah Bateman

a. Process

- Transparency and inclusion of all Board members have been guiding principles in this year's nomination process.
- Each Committee member was assigned an equal number of Board members to contact (roughly 6 each), asking for nominations or expressed interest in candidacy.

b. Ballot Considerations

- **Robert Ballard:** During his contact with Board members, questions surrounded the responsibilities of the Secretary position.
- **Deborah Bateman:** In this process, it was revealed that the AHS Bylaws description of duties of the Secretary are “inadequate in identifying the true duties of the Secretary” and needs to be addressed in the future to clarify this for later candidates.
- **Deborah Bateman:** As soon as this meeting is concluded and the Nominating

Committee slate is confirmed, I will contact each of the nominees to request a Candidate Statement from each. These should be shared on the AHS website so that the membership has access ahead of the September 30 vote. Statements should be 500 words in length and answer: why they have an interest, what are their priorities, and what is their capacity to serve in this position?

c. Assignment Delegation

- **Robert Ballard:** Able to reach all assigned Board members and received responses from all.
- **Linda Elliott-Nelson:** Able to reach all assigned Board members and received responses from all except Valerie Welsh-Tahbo.
- **Deborah Bateman:** Able to reach all assigned Board members and received responses from all.

6. **Status of Officer Nominations** – Deborah Bateman

a. President

- Linda Whitaker, current President
  - 2 terms as Officer served: FY21, FY22
  - Status eligible for third (and final) term
  - Board Term Expires: 11/1/2025
- No other candidates have been nominated.

b. Vice President

- Ileen Snoddy, current Vice President
  - 1 term as Officer served: FY22
  - Status eligible for second term
  - Board Term Expires: 11/1/2025
- No other candidates have been nominated.

c. Secretary

- Stephen Chapman, nominee
- Dr. Colleen Byron, nominee
- Bruce Gwynn, current Secretary, ineligible for re-election

d. Treasurer

- Jim Snitzer, current Treasurer
  - 2 terms as Officer served: FY21, FY22
  - Status eligible for third (and final) term
  - Board Term Expires: 11/1/2023
- No other candidates have been nominated.

7. **Action Item:** Approval of slate of candidates for Board review at July 29, 2022 State Board meeting.

Motion to Approve by Linda Elliott-Nelson.

Seconded by Robert Ballard.

Unanimously Approved.

8. **Announcements** and other matters for consideration in future board or committee meetings.

- Deborah will report on the activities of this Committee at the State Board meeting on July 29.
- Deborah will follow-up with candidates for their candidate statements.

Nominating Committee Schedule: 9 am and Virtual unless announced otherwise

Click the date to register for the meeting

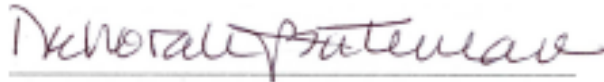
All meetings are hosted are live-streamed via Zoom

No future meeting scheduled at this time.

Adjournment at 9:12am.

Dated this 27h day of July 2022

Arizona Historical Society



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Deborah Bateman, Nominating Committee Chair

*The Arizona Historical Society does not discriminate on the basis of disability in the administration of its program and services as prescribed by Title II of the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended.*

*Persons with a disability may request a reasonable accommodation such as a sign language interpreter or alternative formats, by contacting AHS Administration at 520-617-1169. Requests should be made as early as possible to allow time to arrange for the accommodation.*

## APPENDIX A.

### **Director's Update**

#### **Director's Update – David Breeckner.**

##### a. Sosa-Carrillo House

Rio Nuevo's Executive Committee met on Tuesday, May 24. Although not an action item, their contract and the Restoration Report were discussed. There is still an interest in proceeding. RN promises to have a Purchase Agreement (PA) ready for AHS' review by the end of Friday this week. AHS has discussed terms with RN and has set expectations on the nature of language and scope within the proposed PA.

- The rental agreement with Los Descendientes is set to expire at the end of June.
- RN has requested that contracts be negotiated between AHS and the tenants, with RN self-obligating their compliance with them via dedicated language within the PA.
- AHS is drafting an updated contract for Los Descendientes and Borderlands; this contract includes a clause which stipulates \$1/mo rent for 5 years BUT on the condition of a sale to RN. Otherwise, both parties continue payment at their current rent.

##### b. Capital Campaign & Friends of AHS

The terms of the contract, to be run through state procurement and the AG, are ready for review. These were inspired by both the recommended SOW (Scope of Work) offered by F-AHS and by Phoenix Philanthropy in their 2021 Feasibility Study. It specifies \$200,000 for 6-month term with clear end-products and services expected.

Copies of the contract are available to Board members upon request. An NDA is available and must be signed by any reviewing Board member to ensure compliance with State procurement. Any Board member who wishes to review the full contract please speak with David Breeckner.

##### c. Flagstaff collections transfer

AHS staff members will be arriving to Flagstaff on Monday, 6/20 to transfer AHS collections from 4 Conex containers to several moving vans for transport to Tempe. AHS will be using its two vans and has rented two 26 ft UHaul vans.

In attendance will be Rebekah Tabah, Nate Samoriski, and Jace Dostal

(Collections), Irma Lopez (HR: Volunteers), Peter Mueller-Martin (Facilities), Destiney Evans (Guest Experience), and David Breeckner. NAPHS and Northern Chapter have been invited and will be providing several volunteers.

Monday will be an inventory, assessment, and packaging for move day. Tuesday will be a load day, and Wednesday will see teams depart no later than 11am for Tempe.

d. Grants: AZ Humanities, AZ State Parks

AZ Humanities: Buffalo Soldiers Grant

AHS has submitted a “Change of Scope” for this project with AZ Humanities, citing difficulties in working with our regional partner (UA) to complete their core component of the project in a timely manner. The project is now 2 years behind schedule; AHS is refocusing to remove UA as a partner and complete the project internally.

AZ State Parks

In 2020, AHS was awarded ~\$70,000 to install new ADA pathing and trail signage at Pioneer. This project was delayed due to the need for an on-site archaeological site survey. This work was contracted to Cornerstone, a certified company in Flagstaff. Their final report of this survey is now nearing completion, and is receiving final edits from State Parks and ADOT. One new archaeological site has been discovered on-site from this survey. One was previously discovered in 1977. They date to approx 900-1050 CE.

Moving forward, due to this discovery, AHS will have to contract with Cornerstone or another monitoring company to observe the work on trail construction once it is permitted to begin.

e. Support groups: NAPHS, Tucson

NAPHS has provided their annotated copy of the Support Group contract for AHS’ review. AHS has heard from an interested citizen in Tucson who is now working with other locals to determine the viability of a new support group in that region.