

**Notice of Public Meeting of  
the Executive Committee of  
the Board of Directors of the  
Arizona Historical Society**

**September 26, 2022**

*Mission: Connecting people through the power of Arizona's history.*

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Historical Society and to the general public that the **Executive Committee** of the Board of Directors of the Arizona Historical Society will hold a regularly scheduled meeting, open to the public, on **Monday, September 26, at 12:00 p.m.**

Note: This meeting will be held virtually. Board Members and members of the public interested in participating virtually must register in advance of the meeting. To register click this link:

<https://us02web.zoom.us/meeting/register/tZllc-mgrjorE9f-DnMYrwBZcCsf9PiM63a0>

You will receive a confirmation email with the meeting link. The meeting will be activated 10 minutes prior to the 12:00 p.m. start time.

**Agenda**

1. **Call to Order** – President Linda Whitaker
2. **Roll Call** – Bruce Gwynn
3. **Minutes** - Discussion and action, if any, to approve the draft Minutes of the August 22, 2022, Executive Committee meeting.
4. **Call to the Public** – Consideration and discussion of comments from the public. Members of the public wishing to address the Committee should identify their interest at this time via the chat box. Those wishing to address an item on the agenda will be called upon when that item is being discussed and given up to five minutes. Those wishing to address an item not on the agenda will be allowed up to three minutes. Such items may not be discussed by the Committee but may be directed to Staff for study and consideration at a later date.
5. **Committee Report:** Finance Committee –Jim Snitzer
  - a. FY22 EOY report
  - b. Proposed changes to AHS Investment Fund
  - c. **Action Item:** Recommendation of proposed changes in Investment Funds from Finance Committee, for internal administrative use and external submission and

approval by GAO.

6. **Committee Report:** Buildings & Property Committee – Melba Davis/David Breeckner

a. CIP work:

- AHC Tempe Electrical Repairs
  - Status: Closing out
- Douglas Williams House Electrical Compliance
  - Status: In-design; Purchase Order in Progress
- AHM Tucson Lighting Controls
  - Status: In-design; Purchase Order in Progress
- AHM Tucson Chiller/Heating System Replacement
  - Status: In-design; Purchase Order in Progress
- AHM Tucson: Archives Sprinkler System & Facility Updates
  - Status: In-design

7. **Director's Update** – David Breeckner

a. Sosa-Carrillo House

- AHS received the updated contract from Rio Nuevo on 9/15/22 and shared it with the AG for their review.
- The AG and lawyers from Rio Nuevo are now speaking directly with each other to settle all outstanding matters within the contract. AHS is being regularly consulted and informed of these talks.
- The AG has requested a new appraisal be conducted of the property. State law requires it be dated to within 180 days of sale; the last appraisal was completed in December 2021. An updated appraisal was ordered through Axia Appraisers for \$2,000 and is now underway and will be completed in 2-3 weeks.

b. Procurement Protocols

- Capital Campaign
  - AHS is in talks with GAO and Procurement to determine whether funding must be dispersed monthly AFTER the first month of contract start or if an initial outlay of funds to the awardee is possible. An initial outlay is recommended to help support the awardee for any up-front implementation costs. This inquiry has delayed progress, but will be resolved by the end of the month. This is the last step prior to posting.
- Yuma: Molina Block – Restrooms
  - Clearance has been given by State Procurement and Procore for construction to proceed.
  - AHS is awaiting identification of the determined contractor from YCHS.

- Yuma: Molina Block – RFP update
  - Communication with the prospective donor has revealed new areas of funding interest that have obligated a new review and considerations by AHS Exhibits.
  - A revised survey poll for final review and buy-in of the space’s overall vision/scope is being developed.

c. Collections Acquisitions

- Arizona Science Museum (Phoenix History Museum)
  - Statewide Collections Manager Nate Samoriski has reviewed 60% of PastPerfect collections records from ASM to identify desired materials for donation. The majority is of interest to AHS, and would replace existing collections with lesser provenance or condition..
  - ASM is interested in donating either 5 or 10 units of rolling-shelf storage to AHS. AHS will be responsible for installation costs. It has received two estimates from InteriorSolutions, who manufactured the units to be donated.
    - \$65,828 for rolling shelf installation (5 units +1) in Room 211 at AHC Tempe (off Freight Elevator)
    - \$116,970 for rolling shelf installation (10 units + 2) in Rooms 211 and 155.
    - Funds for installation recommended to be drawn from “Capital Projects” in Investment Funds.

d. Status of hiring/impact on museums

- New staff hires: Salessia McGowan (HR Volunteer Coordinator), Angel Villasenor (Procurement Specialist)

8. **Annual Meeting**

a. Board meeting: Friday, 9/30 at 11-12pm

- In-person at AHC Tempe: Steele Auditorium
- [Virtual option available](#)

b. Annual meeting: Friday, 9/30 at 12:30-2pm

- In-person at AHC Tempe: Steel auditorium
  - [Advanced registration via website REQUIRED](#)
  - FREE luncheon provided by Daily Dose Kitchen and Bar ([registration required](#))
- [Virtual option available](#)
- Election of Board Officers to be held via paper ballots and online poll, and announced before the meeting's end

9. **Announcements** and other matters for consideration in future board or committee meetings.

Executive Committee Schedule: Noon and Virtual unless announced otherwise

Click the date to register for the meeting

All meetings are hosted are live-streamed via Zoom

[October 24, 2022](#)

[November 28, 2022](#)

[\\*December 19, 2022](#) (tentative)

Upcoming AHS Board Meetings: Noon and Virtual unless announced otherwise

Click the date to register for the meeting

All meetings are hosted are live-streamed via Zoom

September 30, 2022 – Annual and Board Meeting, in-person Tempe

[Board meeting: 11am](#)

Annual meeting: 12:30pm

[Virtual Attendance](#)

[In-person Attendance](#) (Registration required)

[\\*November 18, 2022](#), third Friday at noon (tentative)

Adjournment

Dated this 19th day of August 2022

Arizona Historical Society



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Linda Whitaker, Board President

*The Arizona Historical Society does not discriminate on the basis of disability in the administration of its program and services as prescribed by Title II of the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended. Persons with a disability may request a reasonable accommodation such as a sign language interpreter or alternative formats, by contacting AHS Administration at 520-617-1169. Requests should be made as early as possible to allow time to arrange for the accommodation.*