



FLAGSTAFF | TEMPE | TUCSON

September 12, 2024

**DRAFT – MEETING MINUTES OF THE ARIZONA HISTORICAL SOCIETY
STATE BOARD OF DIRECTORS BUILDING AND PROPERTIES
COMMITTEE**

Mission: Connecting people through the power of Arizona's history.

- Motion to approve February 8, 2024 meeting minutes as written. (R Powers, D Bauer, motion approved)
- Motion to adjourn meeting at 9:51 AM. (R Powers, D Bauer, motion approved)

The Arizona Historical Society does not discriminate on the basis of disability in the administration of its program and services as prescribed by Title II of the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended. Persons with a disability may request a reasonable accommodation such as a sign language interpreter or alternative formats, by contacting AHS Administration at 520-617-1169. Requests should be made as early as possible to allow time to arrange for the accommodation.

Minutes

- 1. Call to Order by DeNise Bauer, Chair and State Board Vice President, at 9:01 AM**
- 2. Roll Call- DeNise Bauer**
 - a. Present - DeNise Bauer, Richard Powers
 - b. Absent – Kelley Corsette
 - c. Staff – Bill Ponder, David Breeckner, Jose Rodriguez, Peter Mueller-Martin, KD Forgia
- 3. Minutes** - Discuss and action, if any, to approve the [February 8, 2024 Building and Properties Committee meeting draft minutes.](#)
 - a. R. Powers, D. Bauer- Motion Approved
- 4. Call to the Public** – DeNise Bauer
 - a. No members of the public were present
- 5. Updates on the current status of buildings and properties**
 - a. Charles O’Brown House
 - An individual attempted to gain access to the building via a swamp cooler. The same individual fell through the roof of the building, causing damage to the roof, areas as they fell, and the interior of the building. Peter M. and the Tucson PD were on site the morning after the incident. Peter M has filed a claim with the State Risk Management. A report has been filed. AHS is waiting for the completion/ release of the report. ADOA and Risk Management are supporting the effort to repair the damage. Current tenants were not affected by the incident. Repairs have begun on the property to protect it from natural elements.
- 6. Assessment of August CIP meeting-**
 - a. Overview of FY26 CIP documents provided to the committee.
 - Jose Rodriguez submitted the FY26 CIP. O’Brown House was determined to be a priority for the FY26 CIP, addressing routine and deferred maintenance. ADOA and AHS also identified projects that threaten life and safety; these will be elevated on the priority list.
 - Jose R. and David B. presented an overview of the FY26 CIP and explained the order of priority for projects. The Tempe Annex and the new Tucson building have been on the CIP for two years, establishing an emerging need for the agency to complete these projects. An emergency request for funds to complete the roof repairs to O’Brown House have been added to the FY26

Budget proposal. This request for reimbursement totals \$50k.

7. Update of proposed Capital Projects-

a. Exhibit proposal- Time Capsule Project in Tempe

- Negotiations continue regarding a New Year's Eve fundraising event, to ensure that the project fits within practicalities of staff resources and costs.
- The terms of the MOU are being drafted.
- David Breeckner has been working with State to identify any risks of liability that may develop moving forward with the Time Capsule Project.

8. Announcements and considerations in future board or committee meetings.

- a. Yuma update:** Transfer will be in effect and complete by September 14th. AHS, by the end of the week, will be removed from the property assets. Loans of objects will still be active. Jose R is completing any outstanding contracts and invoices this week. This will ensure AHS liability for costs is finished by the end of the transfer. Warranties of work completed will be transferred to the City of Yuma as the property owners.

9. Adjournment 9:51 AM

- a. Motioned by R. Powers, D. Bauer seconded, motion approved**

Arizona Historical Society State Board
of Directors DeNise Bauer
Building and Properties Chair/ Vice
President

DATE: Thursday, September 12, 2024

Building and Properties Committee Meeting Schedule

Virtual unless announced otherwise

TBD	