



May 21, 2024

**DRAFT MINUTES OF PUBLIC MEETING OF THE ARIZONA HISTORICAL SOCIETY
STATE BOARD OF DIRECTORS FINANCE COMMITTEE**

Mission: Connecting people through the power of Arizona's history.

1. **Call to Order - Linda Whitaker** 9:04am
2. **Roll Call - Linda Whitaker**
 - a. **Present:** Jim Snitzer, Linda Whitaker, Eric Flohr, Sandy Navarrete
 - b. **Absent:** Bruce Gwinn, Richard Powers
 - c. **Staff:** David Breeckner, Jason Mihalic, Vincent Bradley
3. **Minutes** - Discussion and action, if any, to approve the draft minutes of the [April 16, 2024 MEETING MINUTES](#).
 - a. Motion to approve: Jim Snitzer, Second: Eric Flohr: Passed unanimously
4. **Call to the Public** – No Members of the Public in attendance
5. **AHS Financial Update-**
 - a. Revenue, Expenditures, YTD - Vince Bradley

	April 24	YTD (Apr 24)	FY24 (Budget)	FY24 Est
Revenue	\$90,852.87	\$989,622.59	\$1,425,622.00	\$1,187,547.11
Expense	\$217,415.10	\$3,153,142.04	\$4,955,431.00	\$3,783,770.45
Net	-\$126,562.23	-\$2,163,519.45	-\$3,529,809.00	-\$2,596,223.34
Appropriation	\$785,659.00	\$3,045,800.00	\$3,045,800.00	\$3,045,800.00
Total	\$659,096.77	\$882,280.55	-\$484,009.00	\$449,576.66

The Arizona Historical Society does not discriminate on the basis of disability in the administration of its program and services as prescribed by Title II of the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended. Persons with a disability may request a reasonable accommodation such as a sign language interpreter or alternative formats, by contacting AHS Administration at 520-617-1169. Requests should be made as early as possible to allow time to arrange for the accommodation.

	YTD (Apr 24)	YTD (Apr 23)	YTD (Apr 22)
Revenue	\$989,622.59	\$901,112.13	\$1,389,445.00
Appropriation	\$3,045,800.00	\$3,214,700.00	\$3,116,920.00
Expense	\$3,153,142.04	\$3,537,381.91	\$3,363,608.00
Total	\$882,280.55	\$578,430.22	\$1,142,757.00

The difference between the budgeted about and the actual is primarily from vacancy savings.

b. Grants Update - Jason Mihalic

i. Heritage Grant Update

Submitted grant request to AZ State Parks for \$300,000 with a AHS provided \$200,000 match. The funds would go towards addressing structural deficiencies at the Charles of Brown House, as identified in an August 2023 building inspection report. This includes issues with ceiling beams, insect infestation, adobe deterioration, and water damage. The structural assessment and roof repair as areas of greatest priority. The grant application was submitted, and a decision is expected by the end of June 2024. There is concern that the remaining funds in the Arizona State Parks budget may be limited, and if AZ State Parks receives the full \$300,000 requested, it would account for 50-60% of the available funds. The strength of the grant application and the number of other applications submitted will factor into the decision, but the outcome is uncertain as is typical with grant funding.

ii. General updates

Jason Mihalic's duty of overseeing the certified historical institutions has been removed and given to another person, Jamie Adams. This duty previously took up 50% of Mihalic's time. Moving forward, Mihalic's focus will be 100% on grant and revenue generation. Last year he took an approach of writing large federal grants, submitting 3 with 2 falling short (NEH grants for the Malina block and digitizing the TV collection). One of the biggest challenges they face with larger grants is staffing. They had to decide not to apply for an NEH grant to create a digital display for their COVID quilt, as they did not have the staff to support it. Mihalic plans to focus more on infrastructure and collections grants that don't require as much staffing. He is also looking at medium and small grants, including applying for an AARP grant. He sees education grants as a "low hanging fruit", and Mihalic is working with the new hire, Leonard, to apply for a grant through the Library of Congress that they had opted not to go for last year due to staffing issues. Another education grant they are pursuing is through Reynolds Tobacco, to create 3rd grade material on the 22 native tribes using native historians. Mihalic has also proposed an idea to renew the Valley National Bank painting exhibit, which they had applied for previously.

c. Revised FY25 budget - Vince Bradley

The Friends of Arizona Historical Society Balance sheet was presented.(see page 4) Between expenses and donations the net was roughly negative \$700 since December 2023. David Breeckner stated that the mailing addresses for Friends has been updated in an effort to streamline the process. David Breeckner and Vince Bradley will work with Friends to define a process to share with parties interested in donating directly to Friends.

There was a computing error and the revised FY25 budget was not available to present at the meeting. It will be presented at the State Board Meeting on May 31, 2024 by Sebastian Alt. Vince provided a rough approximation of the changes. The budget was originally approved as a deficit budget with the governor's budget cuts and the headcount cap currently at 36 staff, the vacancy savings will offset the reduction in appropriations and may bring us closer to being budget neutral.

A draft budget for FY26 will be shared with the committee at the June Meetings and a more finalized copy will be shared with the in July for the Full Board approval.

David Breeckner shared an account of the changes that have been made coming from the governor's office.

6. Announcements and considerations in future board or committee meetings.

None

7. Adjournment Linda Whitaker 9:52 am

Arizona Historical Society State Board of Directors

DATE: May 22, 2024

Linda Whitaker

Linda Whitaker, Treasurer and Finance Chair

Finance Committee Meeting Schedule

Virtual unless announced otherwise

Enter Hyper Links Next Meeting Dates	September 17, 2024
May 21, 2024	October 15, 2024
June 18, 2024	November 19, 2024
July 16, 2024	December 17, 2024(tentative)
August 20, 2024	

Hyper Links to applicable documents.

Sanguinetti House RESTRICTED					
NHDAAZ RESTRICTED	\$ 252.08	\$ 2,832.00			
	\$ 252.08	\$ 2,832.00			
	\$ 252.08	\$ 2,832.00			
	\$ (209.92)				
	\$ 42.16	\$ -			
	\$ 42.16	\$ 2,832.00			
	\$ 42.16	\$ 2,832.00			