



FLAGSTAFF | TEMPE | TUCSON

December 12, 2024

Buildings & Properties Committee
DRAFT Meeting Minutes

Action Taken:

- Motion to approve the September 12, 2024 meeting minutes as presented. (Richard Powers, DeNise Bauer. Motion Approved)
- Motion to adjourn. (Richard Powers, DeNise Bauer. Motion Approved)

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1. **Call to Order by Committee Chair and AHS Board Vice-President, DeNise Bauer, at 8:32 AM**
2. **Roll Call-** DeNise Bauer
 - a. **Present-** DeNise Bauer, Richard Powers
 - b. **Absent-** Kelly Corsette
 - c. **Staff-** Melba Davis, Sebastian Alt, Jose Rodriguez, Bill Ponder, KD Forgia
3. **Minutes** - Discussion and action, if any, to approve the draft minutes of the [September 12, 2024](#), committee meeting.
 - a. Motion to approve meeting minutes as presented. (Richard Powers, DeNise Bauer. Motion approved.)
4. **Call to the Public- DeNise Bauer**
 - a. No public in attendance
5. **Agenda Item-** Facilities Budgets - Sebastian Alt
 - a. Review of annual repair budget & designated investment reserves
 - AHS is currently on track and under budget for the year regarding repairs across the different locations. AHS has just begun a transfer of funds of ~200k for Facilities. The transfer should be completed within the week, if not early next week. By the next meeting, AHS will have a more detailed description of what the funds will be used for.
6. **Agenda Item-** Facilities Update - Jose Rodriguez
 - a. Anticipated facility work order schedule
 - The work order schedule is on track, focusing on completing work deemed a hazard to life or safety.
 - DeNise B asked about the work scheduled in the Transportation Gallery. Jose R explained that a water main leak did not cause the ground disruption underneath the gallery. Three specialists have looked into the issue and eliminated a water main leak as the cause. An engineer will have to complete an in-depth survey to determine the cause. DeNise asked if fissures were a widespread issue in the area. Jose stated that the only known issue is under the gallery.
 - b. Pioneer Museum winterization- Jose Rodriguez
 - The chiller has been repaired. The heating coils, fan coils, and air handlers have been checked and are in good condition.
 - DeNise asked about the annual upkeep cost at Pioneer Museum during its closure. Sebastian A and Melba B contributed to the answer. Typically, the cost is ~\$2000, but with recent repairs and landscape maintenance this year's

annual cost will be closer to ~\$3500-5000

7. Agenda Item- New Facility Update - Bill Ponder

a. New Tucson museum update

- Over the past few weeks, introductory meetings have been conducted with City of Tucson council members, commercial business owners, and neighborhood groups. The meetings have been positive so far.
- The potential site for new construction is located in the Menlo Park Neighborhood. Recently, a subgroup of this neighborhood broke off and developed its own association, Barrio sin Nombre. Barrio sin Nombre will influence the development of AHS's new construction. Fortunately, AHS's first contacts within the community happened to be with members of this new association. The council member representing this area has stated that improvements they'd like to see are 1) affordable housing, 2) keeping a buffer between the housing and development intact, and 3) the development of an AHS museum. With that in mind, AHS is working with an architect to produce conceptual layouts to determine how these points could work together. So far, the concepts have provided data that shows ~72 units, a 1 ¼ arce buffer, and a museum could comfortably exist within the ~6 arce site. Some of the following steps will include community involvement and input. AHS has asked to be present at the presentations and meetings with the surrounding community. These touchpoints are anticipated to start in the Spring. The driving force behind conducting these meetings will be the council member and the community.
- Rick P asked if the conceptual layout was available for review. Bill P stated that it has yet to be digitized but will share it with the committee once it is finalized.

8. Announcements and considerations in future board or committee meetings.

a. None

9. Adjournment at 8:55 AM

a. Motion to adjourn the meeting. (Richard Powers, DeNise Bauer. Motion approved.)

Arizona Historical Society State Board of Directors
DeNise Bauer, Board Vice-President and B&P Chair

DATE: December 12, 2024

Tentative 2025 Buildings & Properties Committee Meeting Schedule

Virtual unless announced otherwise

January 9, 2025	July 10, 2025
February 13, 2025	August 14, 2025
March 13, 2025	September 11, 2025
April 10, 2025	October 9, 2025
May 8, 2025	November 13, 2025
June 12, 2025	December 11, 2025