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**October 28, 2024**

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**DRAFT- MEETING MINUTES OF THE ARIZONA HISTORICAL SOCIETY STATE  
BOARD OF DIRECTORS EXECUTIVE COMMITTEE**

*Mission: Connecting people through the power of Arizona's history.*

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Historical Society and to the general public that the **Executive Committee** of the Arizona Historical Society State Board of Directors held a regularly scheduled meeting, open to the public, on Monday, **October 28 2024 at 12:00 PM.**

*Note: This meeting will be held virtually and is recorded on Zoom. Members of the public interested in participating may register in advance of the meeting.*

*To register click this link:*

<https://us02web.zoom.us/meeting/register/tZUlc-2hqDisG9QarPDKi819C7uUohXboP9Q>

Meeting ID: 818 4496 9610

The Committee may vote to go into executive session, which will not be open to the public, for any item listed on the agenda, for any statutorily permitted purpose including obtaining legal advice, pursuant to A.R.S. § 38-431.03(A)(3).

The Committee reserves the right to change the order of items on the agenda and recess for breaks as needed. The Committee will discuss and may act on any of the following agenda items.

**Action Taken:**

- Motion to approve September 23, 2024 Meeting Minutes; 1-Jim Snitzer, 2- Robert Ballard. Motion Approved.

## Minutes

1. **Call to Order** – Kelly Corsette at 12:00 PM
2. **Roll Call** – Linda Elliott-Nelson
  - a. Present- Robert Ballard, DeNise Bauer, Desirae Barquin, Kelly Corsette, Linda Elliott-Nelson, Jim Snitzer
  - b. Absent- Bruce Gwynn
  - c. Staff- David Breeckner, Melba Davis, Vince Bradley, Rebekah Tabah, KD Forgia
3. **Minutes** - Discussion and action, if any, to approve the draft minutes of the [September 23, 2024](#) meeting. [Jim Snitzer, Robert Ballard. Motion Approved]
4. **Call to the Public** – Kelly Corsette
  - a. No members of the public were present.
5. **Agenda Item** – Board Status Update – David Breeckner
  - a. 2024 Officer Elections- Kelly Corsette, President; DeNise Bauer, Vice President; Linda Elliott-Nelson, Secretary; Jim Snitzer, Treasurer
  - b. Boards & Commissions update on new appointments- David Breeckner: Talks with representatives regarding moving forward with applications have been positive. One-year terms are expected due to delays in Board & Commissions confirmations by external factors. It is anticipated that individuals who serve the one-year term are not eligible to reapply and/or be confirmed for a full term. January 2025 is the tentative start of the timeline to recruit and proceed with the appointment of new board members.
  - c. Discussion on potential recruitment—David Breeckner: Phil Stewart from Bullion Plaza has shown interest in filling the vacant Eastern Chapter seat.
    - A discussion about inactive chapters, roles of chapters, and how to approach filling vacant seats followed. Kelley Corsette requested that the subject be further investigated at future meetings of the Executive Committee and the State Board. Kelly also requested an updated Board Roster be shared with the Executive Committee and State Board.
6. **Agenda Item** – Annual Meeting Update – David Breeckner
  - a. Feedback & response
    - Overall, feedback from the 2024 Annual Meeting was positive. AHS will create a feedback form to collect more details.
  - b. 2025 meeting location
    - The Arizona History Museum in Tucson will host the 2025 Annual Meeting. Tucson’s 250th anniversary and preceding celebrations will be considered. The State Board

will be presented with a slate of September dates.

~~7. **Agenda Item** – Time Capsule Foundation – David Breeckner~~

~~a. **Action Item** to approve draft MOU~~

- ~~• *The agenda item was removed. A revised agenda was posted on Wednesday, October 23, 2024.*~~

8. **Agenda Item**- Director's Report – David Breeckner

a. WMA Conference (September)

- David Breeckner and Rebekah Tabah shared takeaways from attending the WMA Conference. Rebekah informed the Executive Committee that she met with Smithsonian Affiliates about possible future coordination and is now sitting on the Review Committee of Smithsonian Affiliates.

b. Historical League ADA project – Steele Auditorium

- David Breeckner: The Historical League has approached AHS to sponsor an ADA update in the Steele Auditorium. This update is an installation of an ADA accessible lift. The project is in the preliminary stage; exploring vendors and budget limits. Kelly Corsette inquired if an ADA transition plan was in place for AHS. Mel Davis informed the Executive Committee that there is no plan in place yet and that AHS is working with Procurement and OSHA to include updates to Steele in future projects. Kelley Corsette expressed gratitude towards the Historical League's private funding and efforts to help maintain ADA accessibility.

c. Recruitment & Retention

- David Nagelski as CFO (hired September)
- Ella Breed as Tucson archivist (hired October)
- Interviews underway for Tucson & Tempe educators, Communications Manager
- Tempe curators & preparator positions are readying for posting

d. Friends of AHS update

- Website & development efforts
  - FAHS is exploring using a website to receive donated funds. A demo for the website is nearing completion.

9. **Agenda Item** – **Future meetings** – Kelly Corsette

a. **Action Item** to determine meeting schedule for 2025

- *No action was taken.* The remainder of the 2024 meeting schedule was discussed. Kelly Corsette and David Breeckner will discuss the tentative 2025 meeting schedule offline and present a schedule to the Executive Committee and the State Board at upcoming meetings.

10. **Announcements** and considerations in future board or committee meetings.

a. Considerations for future meetings

- Kelly Corsette- Present and discuss current Chapter Policies. Determine if additions or edits are necessary.
- David Breeckner- Discuss inclusion of Committee Chairs in future Executive Committee meetings; roster adjustment.
- Jim Snitzer and DeNise Bauer- Requested an update on the progress of the Tucson relocation project. David Breeckner informed the Executive Committee that Bill Ponder anticipates having more details by January or February 2025.

11. **Adjournment**- Kelly Corsette at 12:56 PM

Arizona Historical Society State  
Board of Directors Kelly Corsette,  
Board President

DATE: November 4, 2024

Upcoming Executive Committee Meeting Schedule

Noon and Virtual unless announced otherwise

Please use the following link to register online for your attendance. It has been set up to work (individually) for all Executive Committee meetings in 2024.

<https://us02web.zoom.us/meeting/register/tZUlc-2hqDIsg9QarPDKi819C7uUohXboP9Q>

Next Meeting Dates	
November 25, 2024	
December 30, 2024 (to be discussed)	

Upcoming State Board Meeting Schedule

Noon and Virtual unless announced otherwise

Please use the following link to register online for your attendance. It has been set up to work (individually) for all State Board meetings in 2024.

<https://us02web.zoom.us/meeting/register/tZAod-2opj4qHNEcUWuowtZ2nI5HaZEciYX>

Next Meeting Dates	
December 6, 2024	