

**DRAFT- Meeting Minutes of
The Executive Committee of
The Board of Directors of
The Arizona Historical Society
May 22, 2023**

Mission: Connecting people through the power of Arizona's history.

Minutes

1. **Call to Order** – 12:01 by AHS State Board President Linda Whitaker
2. **Roll Call** – Colleen Byron
 - a. Present- Colleen Byron, Deborah Bateman, DeNise Bauer, Desirae Barquin, Gene Kunde, Jim Snitzer, Linda Elliot- Nelson, Linda Whitaker, Robert Ballard, Tom Foster
 - b. Staff- Carole McQueen, David Breeckner, Kaydi Forgia, Rebekah Percival- Tabah
3. **Minutes** - Action to approve the draft Minutes of the April 24, 2023, Executive Committee Meeting.
 - a. Motion by Deborah Bateman to approve the draft Minutes of the April 24, 2023 Executive Committee Meeting as submitted.
 - b. Second by Linda Elliot- Nelson
 - c. Unanimously Approved
4. **Call to the Public** – Linda Whitaker
 - a. No members of the public present.
5. **Board Updates**- Linda Whitaker
 - a. Eric Flohr (Southern Chapter applicant) and Austin Kerr (Coconino applicant) continue to be advanced through the system. Boards & Commissions hopes to appoint them by early June.
 - b. Ileen Snoddy has resigned from the Board. Robert Ballard has agreed to serve as interim VP until the annual meeting.
6. **Committee Reports**- Subcommittee Chairs and AHS Staff
 - a. Finance Committee – David Breeckner

- i. FY23 YTD for April reviewed by the Finance Committee on 5/16/23. Monthly reports are best reviewed by the Finance Committee. If any concerns, these will be reported to the Board with recommendations for action.
 - ii. FY24 updated draft budget approved by the Finance Committee on 5/16/23 and is scheduled for State Board review on 5/26/23 with recommendations for approval.
 - iii. A “real cost” FY25 draft budget is being reviewed by the Finance Committee; this is scheduled to be discussed with Governor Hobbs’ team on 5/31/23. The resulting FY25 draft budget will be reviewed by the Executive Committee in June, for a Board vote in July.
 - a. Nominating Committee – Linda Whitaker
 - iv. Robert Ballard has agreed to serve as Committee Chair. He has recruited one Board member and is actively recruiting one more.
- 6. Friends of AHS Inc. – Linda Whitaker**
- a. The 2016 Bylaws are under revision and for their review when Friends reconvenes in July. Note that the 2016 bylaws clearly state that AHS Board members shall not serve on the Friends Board. The main point of contact is the Executive Director who will report back to the AHS Board. Reports (e.g. balance sheet) to be submitted quarterly to the Executive Committee. Bruce Gwynn has recruited Shara Whitehead (CEO, Yuma Community Food Bank) as Treasurer.
- 7. Arizona Architecture Foundation (AAF) – David Breeckner and Linda Whitaker**
- a. The architects sketched two options for storage additions to the AHC Tempe museum. These will be used as place holders for submission of the new construction paperwork for the ADOA Capital Improvement Plan (CIP) by 6/30/23. Bill Ponder is acting as consultant and point of contact for the next steps with ADOA. Next meeting with AAF is expected after Memorial Day. Bill Ponder is exploring options regarding the 99-year AHM property lease with UA in Tucson.
- 8. Director’s Update – David Breeckner**
- a. Staffing
 - i. The Vice President of Marketing & Communications position has been posted. The position is listed on the [AHS Website](#), [AZ State Jobs Website](#) and other recruitment sites. As of this writing, there are 20+ applicants.
 - ii. The Museum Preparator Tempe position has been posted. The position is listed on the [AHS Website](#), [AZ State Jobs Website](#) and other recruitment sites.
 - iii. Jenny Pennington, has been put on a limited-term special assignment to serve as Sanguinetti Museum Manager. Hiring efforts in Flagstaff have been put on temporary hold; AHS staff dates for opening Pioneer are: 6/1-4 (Flagstaff Wool and Fiber Festival), 6/6-10, 6/13-15, 6/19-21, 6/24 (Reel Wild & Woodsy Beer Festival), 7/13-15, and 7/27-29.

b. Grants

- i. AHS submitted a grant on 5/17/23 to the National Endowment for the Humanities (NEH) to fund the stabilization of the Molina Block building in Yuma (1891 historic structure), to support its eventual rehabilitation and use. Grant request: \$364,440. The grant will undergo review this December and if approved would become active March 2024.

c. Collections

- i. No deaccessions planned for Board meeting this Friday.
- ii. LACE met with Arizona Science Center on 5/17/23 to discuss the transfer of the Phoenix History Museum collections and archives, now anticipated by the end of summer. The mechanics of accepting storage shelves and 3-D collections TBD.

d. Exhibits

- i. "Welcome Quilts" opened at AHM Tucson on Wednesday, 5/17/23.

9. **Announcements** and other matters for consideration in future board or committee meetings.

- a. None

10. **Adjournment** – Called by Linda Whitaker at 1:07 PM

Dated this 23th day of May 2023

Arizona Historical Society



Linda Whitaker, Board President

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Executive Committee Schedule: Noon and Virtual unless announced otherwise

Click the date to register for the meeting

All meetings are live-streamed via Zoom.

[June 26, 2023](#)

[July 24, 2023](#)

[August 28, 2023](#)

[September 25, 2023](#)

[October 23, 2023](#)

[November 27, 2023](#)

[December 25, 2023](#) *Tentative