

**DRAFT- Meeting Minutes of the  
Finance Committee of the  
Board of Directors of the  
Arizona Historical Society**

June 20, 2023

*Mission: Connecting people through the power of Arizona's history.*

**Minutes**

- 1. Call to Order** – By Committee Vice Chair Gene Kunde at 9:10 AM
- 2. Roll Call** – Gene Kunde
  - a. Present- Jim Snitzer, Gene Kunde, Richard Powers
  - b. Absent- Colleen Byron, Sandra Navarrete
  - c. Staff- David Breeckner, Kaydi Forgia, Rebekah Percival-Tabah Kyle Morey, Carole McQueen,
  - d. Non- voting AHS State Board Members- Linda Whitaker
- 3. Minutes** – Discussion and action, if any, to approve the draft Minutes of the May 16, 2023 Finance Committee meeting.
  - a. Discussion- Richard Powers: Please edit Robert Powers to Richard Powers.
    - i. Motion to Approve Minutes of the May 16, 2023 Finance Committee Meeting with suggested edit. - Jim Snitzer
    - ii. Second- Richard Powers
    - iii. Unanimously Approved
- 4. Call to the Public** – Consideration and discussion of comments from the public.
  - a. No members of the public present
- 5. Committee Update** - Gene Kunde and David Breeckner
  - a. Deborah Bateman declared interest in joining the Finance Committee, but has determined that her schedule would not allow it.
- 6. Financial Overview** – Carole McQueen and David Breeckner
  - a. May financial report has been completed and submitted to the Finance Committee for review.

b. Initiative Updates – Carole McQueen

- i. Sub fund setup for AHS Investment Funds are in progress.
- ii. AFIS function code reset for Fiscal Year 2024 will be implemented prior to budget load.
- iii. CSB monthly reports have been received and submitted to the Finance Committee for review.
- iv. The Finance Department is diligently working on closing out Fiscal Year 2023.

7. **AHS FY25 budget** – David Breeckner

a. Report on meeting with Governor’s team – 6/2/23

- i. The Governor’s team cannot currently support the proposed budget; this is due to political realities impacting their reach. The Governor’s Team does recognize the need for an increased budget and would likely support the request if it is initiated with legislative support.
- ii. It is recommended that AHS secure a “champion” among the Legislature to propel this effort.

b. Next steps

- i. **Action Item** to recommend one of the three draft FY25 budgets provided for the Executive Committee at its June meeting.
  1. Option A: \$1.45m increase
  2. Option B: \$884k increase
  3. Option C: \$428k increase (resolve existing deficit)
    - A lively discussion preceded a motion to recommend one of the three aforementioned budget options. Committee members shared previous experience with “securing a Legislative Champion(s)” for initiatives within their respective communities. It was suggested that AHS create a financial “fact book/pamphlet” to disperse to members of the Legislature and as a point of reference for State Board members.
    - Richard Powers **motioned** to recommend Option A: \$1.45m increase of the draft FY25 budget to the Executive Committee.
    - Second- Gene Kunde

- Unanimously Approved
- ii. **Action Item** to recommend a Board-based Legislative outreach initiative for the Executive Committee at its June meeting. AHS staff to provide contact details for local legislatures (by district) to each Board member, and to coordinate language and talking points.
  1. Motion- Richard Powers
  2. Second- Jim Snitzer
  3. Unanimously Approved
- 8. **Announcements** and other matters for consideration in future Board or Committee meetings.
  - a. No Announcements
- 9. **Adjournment** – By Gene Kunde at 9:51 AM

Dated this 23th day of June 2023

Arizona Historical Society

Gene Kunde

Gene Kunde, Finance Committee Vice Chair

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Finance Committee Schedule: 9:00 a.m. and Virtual unless announced otherwise

Click the date to register for the meeting

All meetings are hosted live-streamed via Zoom

[July 18, 2023](#)

[August 15, 2023](#)

[September 19, 2023](#)

[October 17, 2023](#)

[November 21, 2023](#)

[December 19, 2023](#)

