



January 27, 2025

Executive Committee

DRAFT

Meeting Minutes

Action Taken:

- Motion to approve the November 27, 2024, meeting minutes with the addition of the date 11/27/25 for the committee chair's e-signature. (DeNise Bauer, Jim Snitzer. Motion approved unanimously.)

1. Call to Order by Kelly Corsette at 12:00 PM

2. Roll Call- Linda Elliott-Nelson

- a. Present- Kelly Corsette, DeNise Bauer, Jim Snitzer, Desirae Barquin, Linda Elliott-Nelson, Bruce Gwynn at 12:07 PM
- b. Absent- Robert Ballard
- c. Staff- David Breeckner, Jace Dostal, David Nagelski, Vince Bradley, Vanessa Fajardo, KD Forgia

3. Minutes - Discussion and action, if any, to approve the draft minutes of the November 25, 2024, Executive Committee.

- a. Motion to approve draft meeting minutes with the addition of the date 11/27/24 for the Board President's e-signature. (DeNise Bauer, Jim Snitzer. Motion approved unanimously.)

4. Call to the Public –Kelly Corsette.

- a. No members of the public were present

5. Fiance Committee Update- Jim Snitzer, David Breeckner, David Nagelski

- a. Jim Sntizer observed that he tries to keep this information as simple as possible; he otherwise deferred to David Nagelski and David Breeckner to report. David Nageliski reported on the YTD Financials of the agency: around 42% has been expended after the first 6 months of the current fiscal year. Current revenue is outpacing expenditures, but both figures should not be considered a linear progression month-to-month, looking

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ahead to the EOY closeout

David Nagelski reported that AHS staff met with OSPB on January 17 to review the Governor's draft State Budget for FY26. Her three line-item recommendations for AHS are described in the agenda. The Governor's budget did not include any consideration of AHS' 8 Funding Issue requests (~\$900,000) for FY26, and recommended \$338,700 in CIP funds out of the original ~\$5,000,000 requested for immediate facility repairs. No consideration was given for SB-1017 by the Governor, which would fully fund the reopening of Pioneer Museum; this bill and its funding obligations will likely be considered during the Governor's budget negotiations with the Legislature. David Breeckner added that these are proposed appropriations to AHS, but cannot be assumed -- and may be subject to change -- based on the FY26 budget negotiation process with the Arizona legislature. A full determination is unlikely before May or June.

David Breeckner responded that, between the proposed FY26 CIP funds and AHS' restricted investment reserves, the agency has about \$738,000, to support facility repairs in FY26, out of the estimated \$5,000,000 cited in AHS' FY26 CIP request. This does not meet all agency repair needs, with the schedule for repairs identified and assigned depending on what..."

Kelly Corsette asked about the yearend expenditures that are showing a deficit and how AHS would handle this. David Breeckner said that he would be hesitant to say AHS would end the fiscal year in the red. There are staff vacancies and not spending those salaries would mean that AHS would not end up in the red at the end of the fiscal year. There is an estimated \$1.014 million in reserves at AHS. It is possible that, due to the schedule of repair and readiness work at Pioneer, the earliest days after reopening may be so in a still partially-limited capacity with respect to some work space and office functionality.

b. FY25 budget (YTD)

- i. Revenue: \$2,590,950.26 (planned \$4,471,422)
- ii. Expenditures: \$2,105,031.22 (planned \$4,955,431)

c. FY26 budget

- i. 1/17/25 Executive budget
- ii. Base appropriations unchanged: \$2,978,700.
- iii. Statewide Employee Retention increase: \$51,700
- iv. CIP Building Renewal funding: \$338,900 (one-time)

6. Outreach Committee Update- David Breeckner

- a. Robert Ballard is the current chair of this committee since Sherry Rampy has resigned as chair. Sherry will remain on this committee and on the AHS board. AHS is at the window for renewal of the Certified Historical Institutions (CHIs). The major focus of this committee at present is to do outreach to the state legislature.
 - i. Sec. of State Fontes visit – 1/15/25 – This was a brief meeting and saw two of the exhibit areas. Kelly Corsette was present and reported that it was a very nice visit. Secretary Fontes appeared very interested in the exhibits and AHS. David Breeckner and Rebekah Tabah showed the facility very well. DeNise Bauer asked if the agenda

date for this visit needed to be corrected to 2025. Kelly agreed that the visit took place in 2025.

- ii. David Breeckner said that AHS is tracking other bills as well and will be reporting during February about some of the other bills.

7. Director's Evaluation- Kelly Corsette

- a. Kelly Corsette provided an update on the Executive Director's annual evaluation and stated that this is the board's responsibility. Kelly thanked Linda Elliott-Nelson for agreeing to serve on this task force. Kelly also asked other board members who would be willing and available to serve on this task force and they could contact Kelly Corsette or Linda Elliott-Nelson. Desirae Barquin asked about the timeframe. Linda responded that the timeframe may extend to March – April 2025 and encouraged all board members to provide feedback on the Executive Director's evaluation.

8. Announcements and considerations in future board or committee meetings.

- a. Kelly Corsette mentioned that the AHS Board Agenda for this coming Friday includes some items for the board to consider as their priorities for this year, including outreach and board goals and objectives, including the Pioneer Museum. Kelly has talked with Sue Brown about getting both AHS and Coconino County together to talk about lessons learned with community connections.

9. Adjournment- Kelly Corsette

- a. Motion to adjourn at 12:43 PM (Jim Snitzer, Kelly Corsette. Motion approved unanimously.)

Arizona Historical Society State Board of Directors

DATE: January 28, 2025

Kelly Corsette

Kelly Corsette, Executive Committee Chair

Executive Committee Meeting Schedule

Virtual unless announced otherwise

<u>January 27, 2025</u>	<u>July 28, 2025</u>
<u>February 24, 2025</u>	<u>August 25, 2025</u>
<u>March 31, 2025</u>	<u>September 29, 2025</u>
<u>April 28, 2025</u>	<u>October 27, 2025</u>
<u>May 27, 2025</u>	<u>November 24, 2025</u>
<u>June 30, 2025</u>	<u>December 29, 2025</u>