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**December 18, 2024**

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## **Outreach Committee**

**DRAFT**

### **Meeting Minutes**

Action Taken:

- Motion to approve August and September meeting minutes as presented. (Janice Bryson, Robert Ballard. Motion approved unanimously.)
- Motion to approve staff's finalization and implementation of a rubric based on option #1. (Robert Ballard, Janice Bryson. Motion approved unanimously.)
- Motion to appoint Robert Ballard as committee chair.(Janice Bryson, Amy Hartmann-Gordon. Motion approved unanimously.)

**1. Call to Order by Sherry Rampy at 10:02 AM**

**2. Roll Call- Sherry Rampy**

**a. Present-** Robert Ballard, Kerrie Rumsower, Amy Hartmann-Gordon, Janice Bryson, Sherry Rampy

**b. Absent-** N/A

**c. Staff-** David Breeckner, David Turpie, Jaynie Adams, Jason Mihalic, Nikky D'Anzi, KD Forgia

**3. Minutes** - Discussion and action, if any, to approve the draft minutes of the [August 21, 2024](#), and [September 18, 2024](#), committee meetings. Motion to approve August and September meeting minutes as presented. (Janice Bryson, Robert Ballard. Motion approved unanimously.)

**4. Call to the Public** – Sherry Rampy

a. No members of the public were present.

**5. Agenda Item - Certified Historic Institutions ~ Jaynie Adams & Jason Mihalic**

**a. Possible action item ~ update to rubric format for grants**

- Jaynie and Jason presented two proposed rubric ideas: one based on a 10-point system with eight questions (option #1) and another with four criteria rated on a 3-point scale (option #2).
- Committee members shared their thoughts, advocating for the 10-point system (option #1) due to its flexibility and ability to capture more nuanced evaluations. They discussed the importance of sustainability and other factors in assessing applications, emphasizing that a well-defined rubric would help justify decisions and guide applicants in understanding expectations. The conversation highlighted the preference for a more detailed rating to facilitate clearer evaluations.
- Motion to approve staff's finalization and implementation of a rubric based on option #1. (Robert Ballard, Janice Bryson. Motion approved unanimously.)

**b. Possible action item ~ update to certification forms**

- Jaynie presented the certification forms. No immediate changes were made to the forms for this cycle. A discussion on necessary changes will be facilitated in later meetings before the start of next year's cycle. No action was taken.

**6. Agenda Item - Annual Meeting review ~ All**

a. Committee members and staff shared their thoughts on the 2024 Annual

Meeting at Arizona Heritage Center in Tempe. Overall, the review was positive, and all are looking forward to planning the 2025 Annual Meeting at the Arizona History Museum in Tucson.

**7. Agenda Item - Annual Budget Review ~ Dr. David Breeckner**

- a. The overall annual budget request did not change much between FY25 (current year) and FY26 (proposed). However, AHS included eight funding issues totaling ~\$930k, divided between one-time occurrences and recurring expenditures.
- b. Budget Submittal and Approval Timeline
  - AHS submits a budget to the Governor’s office in September – the Governor’s office releases a proposed budget typically in January – Legislative branches review the proposed budget – Legislative branches release a draft budget typically in late May – the Governor’s office and Legislative branches create a final budget by the end of June.

**8. Agenda Item - Legislative Update ~ Dr. David Breeckner and Sherry Rampy**

- a. Possible action item ~ proposal to meet with Legislators regarding budget items. Discussion only. No action was taken.
  - The committee briefly discussed the vision for this legislative session's outreach messaging, including proposed bills, and requested funding for outreach programs.
- b. SB1017 was presented to the committee. This bill advocates expanding the AHS budget an additional ~\$360k to facilitate the reopening of Pioneer Museum and create four full-time positions in Flagstaff. The bill must be approved by an assigned legislative committee before being sent to the Senate floor for further review and approval. It must then repeat the process through the House before being submitted to the Governor. Tracking on this bill has begun; more information will be presented at later committee meetings when available.
  - After the overview of SB1017, the committee determined that this year’s Legislative outreach document will be anchored on the advocacy of passing SB1017.

**9. Announcements and Future meeting items ~ Sherry Rampy and staff**

- a. AAMSAZ ~ Thank you.
- b. Possible action item ~ replacement of Sherry Rampy as Chair.
  - i. Sherry has stepped down from the committee chair position. Robert Ballard was nominated by Sherry to chair the committee. Motion to appoint Robert Ballard as committee chair.(Janice Bryson, Amy Hartmann-Gordon. Motion approved unanimously.)
- c. Janice Bryson informed the committee that volunteers, patrons, and members of the Irish Culture Center would be riding a bus to Tucson next year to celebrate the city’s 250th anniversary.

- d. Amy Hartmann-Gordon asked if an information sheet was available for the committee to review its roles and responsibilities. David Breeckner gave a brief overview and offered to answer any future committee questions.
- e. Kerrie Rumsower shared that the Miami/Globe area will celebrate Tom Foster's life on Saturday, January 18th, next year, and has plans to make this an annual event. Bullion Plaza will open early, at 10:00 AM, for those wanting to view the new exhibit dedicated to Tom Foster. The main celebration will take place between Noon and 4:00 PM.

**9. Adjournment at 10:58 AM**

Arizona Historical Society State Board of Directors  
Sherry Rampy, Outreach Committee Chair

DATE: December 18, 2024

\*Tentative\* Outreach Committee 2025 Meeting Schedule

Virtual unless announced otherwise

January 15, 2025	July 10, 2025
February 13, 2025	August 14, 2025
March 13, 2025	September 11, 2025
April 10, 2025	October 9, 2025
May 8, 2025	November 13, 2025
June 12, 2025	December 11, 2025