

**DRAFT- Meeting Minutes of
the Outreach Committee of
the Board of Directors of the
Arizona Historical Society**

March 8, 2023

Mission: Connecting people through the power of Arizona's history.

Meeting Minutes

1. **Call to Order** – by Committee Chair Tom Foster at 10:08 AM
2. **Roll Call** – Tom Foster
 - a. Present- Robert Ballard, Lorna Brooks, Tom Foster, Amy Hartman- Gordon, Kerrie Rumsower, Diane Drobka, Janice Bryson, Sherry Rampy
 - b. Absent- None
 - c. Staff- Shelley Coriell, Jason Mihalic, David Breeckner
3. **Minutes** - Discussion and action to approve the draft Minutes of the February 8, 2023, Outreach Committee meeting.
 - a. Motion to approve- Diane Drobka
 - b. Second- Janice Bryson
 - c. Unanimously Approved
4. **Call to the Public** – Tom Foster
 - a. No Public Present
5. **Committee Update** – Tom Foster
 - a. Committee Chair resignation. Tom Foster announce that he is stepping down from committee chair after this term, (term ends May 2023).
 - b. Call for nominations; proposed vote at May Outreach Committee meeting.
 - c. Action item to accept the resignation of Tom Foster as Chair of the Outreach Committee, effective no later than the conclusion of the May Committee meeting.
 - Motion- Janice Bryson
 - Second- Sherry Rampy
 - Unanimously Approved
6. **Certified Historic Institutions (CHI)** – Jason Mihalic

- a. 2023 grants development update and schedule.
- b. Discussion on amendment to CHI application process: special exemption for late submissions from CHI applicants (30-day grace period for January recertifications).
 - i. Open discussion- Many broad ideas and pitfall were shared. Different scales were introduced. The committee felt they needed more time to develop ideas.
 - ii. **Action Item** ~~to approve the proposed change to process.~~ Motion to table conversation and approval to next meeting.
 - Motion- Sherry Rampy
 - Second- Tom Foster
 - Unanimously Approve
- c. Update on January 2023 CHI applications/recertifications and February online poll.
 - i. **Action Item** to formally approve the results of the February online poll, accepting all 2023 CHI applications and renewals. Note: to ensure a timely response to CHI applicants, these were conditionally approved by the AHS Executive Committee on 2-20-23, based on the results of this action item.
 - Motion- Sherry Rampy
 - Second- Amy
 - Unanimously Approved

7. **AI Merito Awards** – Shelley Coriell

- a. 2023 awards development update: 50th anniversary milestone
- b. Nomination form: suggested updates.
 - i. No self-nominations and no posthumous nominations
 - ii. **Action Item** to approve changes to the AI Merito Award nomination form.
 - Motion- Robert Ballard
 - Second- Janice Bryson
 - Unanimously Approved

8. **Focus Group Concept** – Tom Foster

- a. Discussion and updates on committee review.
 - i. Several ideas where shared. Nothing was determined during this discussion.
 - ii. Committee was tasked to bring thoughts and ideas to the next meeting.
- ~~b. Staff update.~~

9. **Announcements** and other matters for the Good of the Order.

- a. No announcements

10. **Adjournment** – Tom Foster called for motion at 11:14 AM

- a. Motion- Diane D
- b. Second- Robert
- c. Unanimously Approved
- d. Adjourned at 11:14 AM

11. Dated this 11th day of March 2023

Arizona Historical Society

Tom Foster

Tom Foster, Outreach Committee Chair

The Arizona Historical Society does not discriminate on the basis of disability in the administration of its program and services as prescribed by Title II of the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended. Persons with a disability may request a reasonable accommodation such as a sign language interpreter or alternative formats, by contacting AHS Administration at 520-617-1169. Requests should be made as early as possible to allow time to arrange for the accommodation.

Outreach Committee Schedule: 10am and Virtual unless announced otherwise

Click the date to register for the meeting

All meetings are live-streamed via Zoom.

[April 12, 2023](#)

[May 10, 2023](#)

[June 14, 2023](#)

[July 12, 2023](#)

[August 9, 2023](#)

[September 13, 2023](#)

[October 11, 2023](#)

[November 8, 2023](#)

[December 13, 2023](#)