



July 26, 2024

**DRAFT - MEETING MINUTES OF THE ARIZONA HISTORICAL SOCIETY STATE
BOARD OF DIRECTORS**

Mission: Connecting people through the power of Arizona's history.

Action taken:

- Approve the draft minutes of the May 31, 2024 meeting as written. (Motion Approved)
- Direct staff to work with the Time Capsule Project to draft a formal partnership agreement and Memorandum of Understanding and bring them back for board consideration at a future meeting. (Motion approved.)
- Approve recommended FY26 budget. (Motion approved.)
- Approve 2024 AI Merito recommendations; organizations & individuals. (Motion approved.)
- Approve recommendations for deaccession. (Motion approved.)
- Move the Annual Meeting from Flagstaff to an alternate location (Motion approved.)
- Confirm Annual Meeting date, Friday, October 18, 2024. (Motion approved.)

Minutes

1. **Call to Order** – By President Linda Elliott-Nelson at 12:00 PM
2. **Roll Call** - Secretary Deborah Bateman
 - a. **Present-** Linda Elliott Nelson, Colleen B, Greg Scott, Deborah Bateman, Bruce Gwynn, Kelley Corsette, Linda Whitaker, Sherry Rampy, DeNise Bauer at 12:08 PM
 - b. **Absent-** Desirae Barquin, Jim Snitzer, Richard Powers, Robert Ballard, W Brown
 - c. **Staff-** David Breeckner, Rebekah Tabah-Percival, Cody Taylor, Nikky D’Anzi, Jace Dostal, Vanessa Fajardo, Kristen Rex, Melba Davis, Isabel Cazares, Todd Bailey, David Turpie, Vince Bradley, KD Forgia
 - d. **Other-** Maria Tseng (Time Capsule Project), Phillip Payne (Time Capsule Project)
3. **Minutes** -Approve the draft minutes of the May 31, 2024 meeting as written. [Click here to view](#). (Linda Whitaker, Deborah Bateman. Motion Approve)
4. **Call to the Public** – President; Linda Elliott Nelson
 - a. Time Capsule Project: P Payne and M Tseng
5. **AHS Staff Presentation** - Isabel Cazares and ~~Jennifer Merry~~, Archivists & Librarians (AHC Tempe)
 - a. Isabel Cazares led a presentation on the processes, cross department collaboration and roles of the AHS Library and Archives.
6. **Time Capsule Project** – ~~Gerry Paulus~~, David Breeckner, Maria Tseng, Phillip Payne
 - a. The Time Capsule Project has requested a partnership with AHS to install an outdoor art piece and time capsule at its Arizona Heritage Center in Tempe.
 - b. The Capsule would encompass the first 25 years of the 21st century, and be global in focus. It would be opened in 75 years. The Time Capsule Project would be responsible for funding and maintaining the piece throughout its lifetime.
 - c. The funding and completion deadline for the Time Capsule Project is 12/31/25.
 - A brief introduction and presentation from P Payne and M Tseng representing the Time Capsule Project was given to the State Board.
 - d. **Action Item** to approve development of partnership with the Time Capsule Project, for a 75-year art installation and time capsule at the Arizona Heritage Center. (Motion: Colleen B. After discussion, CB withdrew motion. Motion was amended)
 - e. **Amended Motion-** Direct staff to work with the Time Capsule Project to draft a formal partnership agreement and Memorandum of Understanding

and bring them back for board consideration at a future meeting. (Kelley C. Colleen B. Motion approved.)

7. Finance Committee - Linda Whitaker, David Breeckner, Sebastian Alt

a. Donations

b. Updates on FY24 closeout

- May revenue: \$108,522.84. May expenses: \$765,522.64.
- June revenue: \$60,000.00. June expenses: \$400,000.00.
- June YTD: \$242,340.79 (number subject to change based on EOY closeout)

c. Updates on FY25 budget

- Estimated revenue: **\$4,347,800.00**. Estimated expenditures: **\$4,533,074.45**

Action Item to approve recommended FY26 budget. (Motion; Colleen B, Greg Scott, Motion approved.)

- Estimated revenue: **\$4,362,300.00**. Estimated expenditure: **\$4,547,494.45**.

8. Outreach Committee – Sherry Rampy, Dr. David Turpie, Jaynie Adams

a. Upcoming Schedule – CHI grant awards for September Board vote.

- State Board will vote via email in September. Next scheduled State Board meeting is October 18,2024.

b. **Closed Session** to discuss 2024 Al Merito award recommendations.

- (Motion: Colleen B, Deborah B. Motion approved)
- Regular session stopped at 1:16 PM, entered closed session.
- Closed session stopped at 1:19 PM, regular session reconvened.

c. **Action Item** to approve 2024 Al Merito recommendations (organizations & individuals).

- (Motion; Colleen B, Kelley C. Motion approved)

9. Collections Review Committee – Rebekah Tabah

a. **Action Item** to approve recommendations for deaccession.

- Slide show of recommended deaccessions shown to the State Board.
- (Motion; Bruce G, Sherry R. Motion Approved)

10. Yuma Transfer –Linda Elliott-Nelson, Bruce Gwynn, David Breeckner

- a. Update on transfer of Sanguinetti House & Gardens, Mellon Building, and Molina Block.
- b. Update on AHS collections and current & future loans
- c. Update on AHS Historic Sites grant to YCHS

11. Flagstaff Discussion Group - Kelly Corsette

- a. Updates
 - Group will meet with stakeholders, AHS Staff and Coconino Discussion Group in the coming weeks.

12. Annual Meeting Update – David Breeckner, KD Forgia, Linda Elliott-Nelson

- a. Recognition of Tom Foster
- b. Venue, Date, Budget Estimates
 - Discussion- Given the barriers to secure a site in Flagstaff and with much consideration to AHS budget the committee approved the following action item.
 - **Action Item** to move the Annual Meeting from Flagstaff to an alternate location.
 - **Main Motion** to move to alternate location. (Colleen B, Deborah B. Motion approved)
 - **Incidental Main Motion** to confirm the date of Friday, October 18th, 2024. (Colleen B, Deborah B. Motion approved.)

13. Update: Special Meeting - David Breeckner

- a. Thank you to the Board for participating in the State Procurement & Conflict of Interest training on **Friday, 6/7/24**.
- b. A recording of the training is available to all Board members; please contact KD for a copy.

14. Director's Report - David Breeckner

- a. See cover page of bi-monthly report. Available by request.
- b. Hiring & Retention
- c. Summer Facility Hours
 - Thursday – Saturday, 10 AM to 3 PM.

d. Sunset Review – the State Legislature and Gov. Hobbs approved an 8-year continuation for AHS (HB2210) until 2032, concluding the 2024 Sunset Review process.

15. Announcements and considerations in future board or committee meetings.

- a. Linda Elliott- Nelson- Desirae Barquin has accepted chair of the Nomination Committee and will be reaching out to State Board members to sit on the committee.
- b. David Breeckner- Friends of Arizona Historical Society (FAHS) is looking for new members. Direct those who are interested to FAHS.

16. Adjournment- By President, Linda Elliott-Nelson, at 1:55 PM

Dated on this 30th day of July, 2024.

Arizona Historical Society

Linda Elliott-Nelson, Board President

Upcoming State Board Meetings

Noon and Virtual unless announced otherwise

Please use the following link as a hyperlink to solicit online registrations. It has been set up to work (individually) for all State Board meetings in 2024.

<https://us02web.zoom.us/meeting/register/tZAod-2opi4qHNEcUWuowtZ2nll5HaZEciYX> All

meetings are hosted are live-streamed via Zoom.

- October 18, 2024
- December 6, 2024

