PLEASE DOWNLOAD THE APPLICATION PDF TO YOUR COMPUTER AND SAVE AS A NEW FILE TO COMPLETE THE FILLABLE FORM.

ARIZONA HISTORICAL SOCIETY

2023–24 SMALL GRANT APPLICATION

PLEASE SPECIFY

☐ Tier 1 Grant Application ($2,000 maximum)   ☐ Tier 2 Grant Application ($1,000 maximum)

Name of Organization _____

Mailing Address _____

City _____   ZIP Code _____

Physical Address of Museum _____

City _____   ZIP Code _____   County _____

Phone _____   Email _____

Project Contact Person _____

Contact Phone _____   Contact Email _____

GRANTS MAY BE USED TO FUND:

- ❖ **Public programming (virtual or in-person)**
- ❖ **Improvement or expansion of exhibits**
- ❖ **Collections management/ artifact and archival storage improvements**
- ❖ **Preservation of artifacts or documents**
- ❖ **Audio and/or video recording of oral histories**
- ❖ **Educational materials**
- ❖ **Equipment to facilitate audience engagement**

GRANTS MAY NOT BE USED TO FUND:

- ❖ **Facility improvements or repairs**
- ❖ **Merchandise for resale**
- ❖ **Purchase of artifacts**
- ❖ **Advertising costs**
- ❖ **Staff/Volunteer Time**

PROJECT TITLE _____

CATEGORY:

☐ Exhibitions   ☐ Collections Management/ Storage/Preservation   ☐ Audio/Video Recordings

☐ Public Programs   ☐ Educational Materials

Grant amount requested: $_____

Application authorized by President's name (type or print) _____

President's Signature _____   Date _____
Digital signature accepted. Or please print, sign, and scan.

SUBMIT BY JULY 15, 2023

Email completed form to: **certified@azhs.gov** | *Mailed applications will not be accepted.*

For questions, please call **(480) 929-0292**. **| azhs.org**

PROJECT NARRATIVE

IH2316 4/2023

Name of organization _____

Project title _____

1. Description of project for which these contract funds will be used. What are the goals of the project? What product and/or improvement is to be accomplished, and how? **Please limit response to 300 words.**

2. **Relevance:** Why is the project important? **Please limit response to 300 words.**

3. **Work plan:** Detail the work to be done, and how volunteers and/or staff will proceed. Include a schedule or timeline, with volunteer hours and paid hours on the project. Will the entire project be completed by June 15, 2023? If it is a phase of a continuing project, explain and give the expected completion date for the entire project. **Please limit response to 300 words.**

4. **Accountability:** What measurements, other than dollars, will be used to measure the success of the project? **Please limit response to 300 words.**

5. **Budget:** Please complete the separate **Excel Budget Summary Form** and submit with your application.

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